

Student - Parent Handbook 2023-2024



Name: _____ **ID#** _____





Jurupa Hills High School

2023-2024 Bell Schedules



REGULAR BELL SCHEDULE

0	7:26-8:24
1	8:30-9:28
2	9:34-10:39
Morning Announcements	9:34 – 9:41
3	10:45-11:43
Lunch A	11:43-12:18
4A	11:49-12:47
4B	12:24-1:22
Lunch B	12:47-1:22
5	1:28-2:26
6	2:32-3:30
7	3:36-4:34

MINIMUM DAYS (Wednesdays)

0	7:39-8:24
1	8:30-9:15
2	9:21-10:06
3	10:12-10:57
4	11:03-11:48
Lunch A	11:48-12:18
5A	11:54-12:39
5B	12:24-1:09
Lunch B	12:39-1:09
6	1:15-2:00
7	2:06-2:51

HOLIDAYS (NO SCHOOL)

Labor Day	September 4, 2023
Non-Student Day	October 9, 2023
Veterans Day	November 10, 2023
Fall Break	November 20-24, 2023
Winter Break	December 18-29, 2023 January 1-5, 2024
Non-Student Day	January 8, 2024
Martin Luther King Day	January 15, 2024
Lincoln's Birthday	February 12, 2024
President's Day	February 19, 2024
Spring Break	March 18-22, 2024
Memorial Day	May 27, 2024

SEMESTER FINALS/MINIMUM DAYS

Semester 1	December 12-15, 2023
Semester 2	May 22-24, 2024
1st day	Periods 1, 2
2nd day	Periods 3, 4
3rd day	Periods 5, 6
Session 1	8:30-10:45
Passing/Break	10:45-11:00
Session 2	11:00-1:15
LUNCH	1:15-1:45
7	1:51-2:49

AP and IB

SPRING	April 22, 2024 – May 17, 2024
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SBAC/CAA/CAST/PFT

SBAC/CAA/CAST	April 1 – May 23, 2024
Physical Fitness	Feb. 1, 2024 – May 23, 2024

MAP

MAP	Aug. 7, 2023 – Sept. 1, 2023 Nov. 13, 2023 – Dec. 15, 2023 April 8, 2024 – May 23, 2024
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ELPAC

SPRING	February 1 – May 23, 2024
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END OF QUARTER GRADING PERIODS

October 6, 2023	Quarter 1
December 15, 2023	Quarter 2 (Semester 1)
March 15, 2024	Quarter 3
May 24, 2024	Quarter 4 (Semester 2)

STUDENT QUARTER PROGRESS REPORTS

9/5/23 – Q1 Progress	11/6/23 - Q2 Progress
2/13/24 – Q3 Progress	4/22/24 – Q4 Progress

2023/2024 Lunch Schedule

M, T, TH, F = 4th Period Building Determine Lunch

LUNCH A: 1st Lunch

Buildings: G, H (PE), J, K118, K200

LUNCH B: 2nd Lunch

Buildings: B, C, D, K115, K201

Wednesday = 5th PERIOD Building Determine Lunch

LUNCH A: 1st Lunch

Buildings: G, H (PE), J, K118, K200

LUNCH B: 2nd Lunch

Buildings: B, C, D, K115, K201

FONTANA UNIFIED SCHOOL DISTRICT **2023-2024 SCHOOL CALENDAR**

JULY 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	N					
Student Days = 0						




SEPTEMBER 2023						
Su	M	Tu	W	Th	F	Sa
						1
2						
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Student Days = 20						

NOVEMBER 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
Student Days = 16						

JANUARY 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	PD	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
Student Days = 16						

MARCH 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Student Days = 16						

MAY 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	MD	X	30	31	
Student Days = 18						

	SCHOOL DAYS
	WEEKENDS/VACATIONS
	HOLIDAYS (NO SCHOOL)

AUGUST 2023						
Su	M	Tu	W	Th	F	Sa
		PD	X	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Student Days = 21						




OCTOBER 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	PD	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
Student Days = 21						

DECEMBER 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Student Days = 11						

FEBRUARY 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
Student Days = 19						

APRIL 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Student Days = 22						

JUNE 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
Student Days = 0						

	NEW TEACHER ORIENTATION
	PROFESSIONAL DEVELOPMENT (Non-Student Attendance Day)
	TEACHER PREP/WORKDAY

AUGUST	
3	First Day of School – All Grades

SEPTEMBER	
4	Holiday – Labor Day (No School)

OCTOBER	
9	Professional Development Day (No School)

NOVEMBER	
10	Holiday – Veterans Day Observed (No School)
20-24	Fall Break (No School)

DECEMBER	
18-29	Winter Break (No School)

JANUARY	
1-5	Winter Break (No School)
8	Professional Development Day (No School)
15	Holiday – Martin Luther King, Jr. Day (No School)

FEBRUARY	
12	Holiday – Lincoln's Birthday (No School)
19	Holiday – President's Day (No School)

MARCH	
18-22	Spring Break (No School)

MAY	
24	Last Day of School – All Grades
27	Holiday – Memorial Day (No School)

JUNE	
17	Holiday – Juneteenth Observed (No School)


END OF QUARTER/SEMESTER FOR MIDDLE/HIGH SCHOOLS	
Friday, October 6, 2023	– End Quarter 1
Friday, December 15, 2023	– End Semester 1
Friday, March 15, 2024	– End Quarter 3
Friday, May 24, 2024	– End Semester 2

END OF SEMESTER FOR ELEMENTARY SCHOOLS	
Friday, December 15, 2023	– End Semester 1
Friday, May 24, 2024	– End Semester 2

ELEMENTARY AND MIDDLE SCHOOL MINIMUM DAYS/CONFERENCES	
Wednesday each week	
October 23-27, 2023	– Parent/Teacher Conferences
Friday, December 15, 2023	
Friday, May 24, 2024	– Last Day of School

HIGH SCHOOL FINAL EXAMS/MINIMUM DAYS	
Wednesday each week	
December 12-15, 2023	
May 22-24, 2024	

Board Approved: December 14, 2022

	MEMBER DIRECTED DAY (Non-Student Attendance Day)
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Jurupa Hills High School Administration Staff

Antonio Viramontes, Principal	Ext. 16107
Roberto Santiago, Assistant Principal	Ext. 16200
Shauna DeSouza, Assistant Principal	Ext. 16105
Dr. Hugo Sierra, E.d. D., Assistant Principal	Ext. 16108
Chad Reed, Athletic Director	Ext. 16202
Mary Malloy, Lead Counselor	Ext. 16221
Lucy Balestreri, ASB Director	Ext. 16361

Important Phone Numbers for Students

School Main Number	(909) 357-6300 ext. 16100
ASB Office	(909) 357-6300 ext. 16361
Athletics Department	(909) 357-6300 ext. 16203
Attendance Office	(909) 357-6300 ext. 16110
Bookkeeper Office	(909) 357-6300 ext. 16209
Health Office	(909) 357-6300 ext. 16105
Library	(909) 357-6300 ext. 16452

GUIDANCE TECHNICIANS

COUNSELORS

NAME	EXT.	ALPHBA	NAME	EXT.	ALPHAB
Ms. Alexandra Arana	16221	Students A-CAN & IB Diploma	Mr. Brett Bladh	16219	Students CES – GOM
Mrs. Patricia Murillo	16211	Students CAO – LEM	Mrs. September Bullock	16211	Students PAS – SANC
Mrs. Ana Rocha	16212	Students LEN – Z	Mrs. Angelina Chavez	16215	Students M – PAR
Open Position	16215	Pending	Mr. Chris Cole	16219	Students GON – L
			September Bullock	16211	Ms. Mary Malloy
			Robert Nava	16211	Mr. Robert Nava

OUTREACH LIASON

COMMUNITY AIDE

NAME	EXT.	NAME	EXT.
Pricilla Garcia	16372	Teresa Cruz	16126

Jurupa Hills High school

10700 Oleander Ave., Fontana, CA 92335
(909) 357-6300 www.jhills.org

VISION

Meet the demands of an ever-changing world by developing principled, knowledgeable, and empathetic global citizens.

MISSION

Through a challenging curricula and rigorous assessments, we collectively develop and graduate inquiring, and knowledgeable students who can cultivate an indefatigable and peaceable world through intercultural understanding and interconnectedness.

GUIDING PRINCIPLES

Attitude, Excellence and Integrity



Jurupa Hills High School Alma Mater

“Golden Helmets crown our heads.

No excuses, it’s been said.

Purple shields raised,

Spartans rule.

With heart and pride we’re led.

Learning is always fulfilled.

Endless battles test our will.

Forever more, we make a pact.

All hail Jurupa Hills.”

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Note: Information in this publication is accurate as of publication date. It may be subject to change as is necessary throughout the year.

La versión en español de nuestro manual para padres y estudiantes se encuentra en el sitio web de nuestra escuela dentro de los recursos para estudiantes

ATTENDANCE

State Law requires schools to account for all Students' absences. Valid excuses include the following:

- Illness
- Visitation to a medical office, clinic, doctor, or dentist
- Funeral of immediate family member
- Quarantine of the home

Parents may call the Attendance Office at ext. 16110 or 16111. A 24- hour message phone will record your message. Please give the following information:

- The student's first and last name and grade
- The date(s) he or she was or will be absent
- The reason for the absence
- Your name and a phone number where we can reach you.

If you cannot call, please send a note with your child or email our attendance office at trujpe@fUSD.net or at mendya@fUSD.net . The note should contain the same information as above. All absences must be cleared **within three (3) days** or they will become full day truancies. ***Any Student who does not clear the absence within three days after the absence has occurred can be assigned Saturday School to make up the day of the absence.***

Leaving Campus Early: Students must remain on campus unless signed out through the Attendance Office or Health Office by a parent or guardian with a valid excuse. **All parents or guardians MUST present a picture ID and be listed in our student information system as a legal parent/guardian in order to check out a student.** Students who are 18 years old may sign themselves out of school; however, they will not be allowed to return that day without valid proof of a medical or legal appointment. They may only sign out during their passing period to help limit any interruptions to classroom instruction.

PLEASE NOTE:

****Classrooms will NOT be interrupted during the 30 minutes prior to the end of any school day.**

****On Rally Days, parents & guardians will need to arrange early pick-up BEFORE or AFTER the rally.**

School attendance is one of the most important factors in student success in school.

Emergency Contacts: Any individuals listed on the emergency contacts will not have permission to remove students from school for any reason without the permission from a **parent or legal guardian**. Parent or legal guardian will have to approve the release of student prior to the emergency contact. If you are sending someone in your place to pick up your student during school hours, please take the following steps to avoid delays:

- Contact the attendance office ahead of time informing them of the appointment and the person picking your student up. Be sure to speak to someone personally, do not leave a message, it may not be received in time.
- If communication is not done in person but rather by phone, the school office will call you back using the provided contact information in the student information system to verify it was you who called.

- Please make sure the person you send has an identification card.

Jurupa Hills High Tardy Policy 2023-2024

The JHHS Tardy Policy has been developed to emphasize the importance of each student being in the classroom for the entire period, as well as arriving on time at school every day. At Jurupa Hills, instructional time is viewed as a precious resource. Consequently, we view chronic tardiness as a serious problem. We need your support in ensuring students to make maximum use of class time and learn to be punctual. Problems with tardiness to school may require adjustments in the family's morning schedule.

Classroom Tardy Policy

1st	Teacher warning
2nd	Teacher detention and phone call home
3rd	Teacher detention and phone call home
4th	Referral to Counselor & phone call home
5th	Referral to Administration (Administrative consequences include, but are not limited to After School Work Program, Alternate Learning Center)

Note: If a student does not show for detention, a warning is given by the teacher & the detention is rescheduled. Failure to show a 2nd time will result in a referral to administration. The assistant principals have the right to substitute an alternative disciplinary intervention for repeated offenders.

Period Truancy Policy

"You ditch a period; you owe a period."

After School Work Program, Parent Conferences, Alternate Learning Center (ALC) can be consequences assigned for all-day or period truancy.

Education Code 48403 – Habitual Truants: If any person subject to the provision of this chapter is a habitual truant or is irregular in attendance as required by this chapter or is habitually insubordinate or disorderly during attendance at school, the county superintendent of the schools may request a petition on his behalf in the juvenile courts of the county.

Education Code 48260 – Truancy Definition: Any pupil subject to compulsory education or to compulsory continuation education who is absent from school without a valid excuse **3 FULL DAYS** in one school year or **tardy or absent for more than any 30 minute period during the school day** without a valid excuse or on three occasions in one school year, or any combination thereof, is truant and shall be reported to the attendance supervisor or the superintendent of the school district. Upon the fourth truancy within the same school year, the pupil shall be classified a **HABITUAL TRUANT**.

Make-up Work: An absence from school does not excuse you from your responsibilities to complete class work. If you are absent, you are expected to find out what you missed and make up that work.

*****Note: School Attendance Review Team (SART) are generated by the district office. Letters may be delayed due to unforeseen changes in district policy or technology issues. The process begins on the 3rd official truancy. Saturday School (if available) may be assigned after the 3rd truancy.*****

GUIDANCE DEPARTMENT

The Guidance Department acts as an advocate for every Student at Jurupa Hills High School, ensuring that each Student will have the opportunity to personally and academically succeed in a supportive educational environment. Our Guidance Department is ready to assist parents/guardians in dealing with a wide range of issues including:

Graduation Checks	Progress Reports	Credit Recover Options
Academic Interventions	Alternative Education Transfers	Four (4) Year Plans
Course Scheduling	College and Career Planning	Counseling Referrals for outside agencies
Student transitions to high school		

Note: The Counselors' Offices are located on the 2nd floor of the Administration Building. It's open before school, during lunch, and after school. No Students will be seen without a valid appointment.

Change of Address/Other Important Information: Please keep the Attendance Office informed of any changes in name, address, home, cell, and work telephone numbers, and emergency numbers throughout the year. It is very important that the school have an active telephone number where you can be reached in case of an emergency. ***It is the primary guardian's responsibility to give us any personal information updates.***

Progress Reports and Report Cards: Progress reports dealing with your performance and academic achievement will be calculated at each mid-quarter. Grades will be given at the end of each quarter and semester. ONLY semester grades are given a credit value. See dates below to assist you with your study planning.

END OF QUARTER GRADING PERIODS	
October 6, 2023	Quarter 1
December 15, 2023	Quarter 2 (Semester 1)
March 15, 2024	Quarter 3
May 24, 2024	Quarter 4 (Semester 2)
STUDENT QUARTER PROGRESS REPORTS	
9/5/23 – Q1 Progress	11/6/23 - Q2 Progress
2/13/24 – Q3 Progress	4/22/24 – Q4 Progress

Education Code 4481: Administration reserves the right to withhold graduation ceremony & activities.

Fontana Unified School District
High School Graduation & UC/CSU Requirements

The A-G / College Entrance Requirements are a sequence of high school courses that students must complete (*with a grade of "C" or better*) to be minimally eligible for admission to the University of California (UC) and California State University (CSU). They represent the basic level of academic preparation that high school students should achieve to undertake university work.

High School Subject Area	Fontana Requirements for High School Graduation	UC/CSU Requirements for Freshman Admissions	Community College for Freshman Admissions
English	40 credits (4 yrs.) English 9, 10, 11, 12, ERWC, IB English SL, HL 1 & 2	4 yrs. English 9, 10, 11, 12, ERWC, IB English SL, HL 1 & 2	<p>Any student may be admitted who meets at least <u>one</u> of the following:</p> <ul style="list-style-type: none"> has a Certificate of Completion has a GED is 18 yrs. of age or older (no diploma required) is a high school graduate
Mathematics	30 credits (3 yrs.) IM 1 IM 2 3 rd year of math	3 yrs. *4 yrs. recommended (min. IM 1, IM 2, IM 3) Other courses include: AFA, IB Math Analysis HL1 & HL 2, IB Math Application, Intro to College Math, MRWC	
Social Science	30 credits (3 yrs.) World History (10 credits) U.S. History (10 credits) Government (5 credits) Economics (5 credits)	2 yrs. World History U.S. History Government	
Science	20 credits (2 yrs.) <u>Biological Science</u> (10 credits) Biology, Forensic Biology, IB Biology HL 1 & HL 2, Physiology <u>Physical Science</u> (10 credits) Astronomy, Earth Science Living by Chemistry, Chemistry, Physics *JHill's students will be scheduled into a 3 rd year elective science course	2 yrs. Laboratory Science *3 yrs. recommended <u>1 yr. Biological Science</u> Biology, Forensic Biology, IB Biology HL 1 & HL 2, Physiology <u>1 yr. Physical Science</u> Living by Chemistry, Chemistry, IB Physics AP/IB Lab Science courses also count	
Modern Language	10 credits (1 yr.) 1yr of a Modern Language OR 1yr of a Visual/Performing Art	2 yrs. of the same Language *3 yrs. recommended ASL 1, 2 Spanish 1, 2, 3, Spanish Native 2, 3 IB Spanish SL, HL 1 & HL 2	<p>Community Colleges often have lower fees than most universities. They do not require the A-G requirements, but you still must complete an application for admission.</p> <p>Community Colleges in our local area include:</p> <ul style="list-style-type: none"> Chaffey College Crafton Hills College Norco Community College Riverside Community College San Bernardino Valley College
Visual or Performing Arts	OR Career Technical Education (CTE) (Refer to Course Description Book)	1 yr. of a Visual/Performing Art Art, Auxiliary Band, Beginning Band, Ceramics, Concert Choir, Concert Band, CTE Drama, Dance, Digital Audio Recording, Guitar, Digital Photo, IB Visual Arts, Jazz Band, Marching Band, Mariachi, Orchestra, Piano, Stagecraft	
Physical Education	20 credits (2 yrs.)	No Requirement	
Electives	80 credits (16 semester courses)	1 yr. College Prep Elective May take an additional year of coursework under one of the academic areas listed above OR Take an <u>approved</u> college prep elective: Astronomy, AVID, Economics, Ethnic Studies, Psychology, Senior Seminar, Yearbook	<p>Applications for admission should be completed in the FALL of the Senior year.</p>
Examinations		SAT/ACT Optional	
Total Credits/ GPA	230 credits	Minimum GPA in A-G Courses CSU = 2.5 GPA & UC = 3.0 GPA	

****Private College – Admission requirements will vary. Contact college for more information.**

PROCESS FOR SELECTION OF VALEDICTORIAN, SALUTATORIAN, AND JUNIOR HONOR ATTENDANTS

Local Honors Weighted GPA: A factor of "weight" as follows:

- UC Course Management Portal Approved Honors and Advanced Placement Weighted Courses: "A"= 5 points, "B" = 4, "C" = 3
- Fontana USD Local Academic Achievement List courses: "A" = 4.5 points, "B" = 3.5, "C" =2.5
- Excellent student behavior and discipline record. School administration has the right to remove a student from receiving the recognition and participating in the school activities, if the administrator determines that the student's behavior is unacceptable.

Academic Medals:

- Gold medal - 3.8 weighted GPA or above
- Silver medal 3.5 - 3.79 weighted GPA
- All academic courses a student is enrolled in counts towards the weighted GPA
- Any D's, F's, N's, or U's disqualifies a candidate.
- Student assistant and summer school courses do not count
- Students receiving Pass or Fail mark instead of a letter grade can have opportunity to access such awards, the passing mark will have a point value of 3.5.

Valedictorian, Salutatorian, and Junior Honor Attendants:

All Candidates must meet the following criteria:

- The student may not have any Ds, Fs, or NCs.
- The student must attend three years in Fontana USD and final two years at the graduating site.
- No more than one PE course per semester.
- Site administrators will review candidate applications during the fourth quarter/term of senior year to determine final selection of Valedictorian and Salutatorian.

Valedictorian: The student(s) with the highest Local Honors Weighted GPA for the highest grades in 48 semester courses from UC Course Management Portal Approved Courses and the Fontana USD Local Academic Achievement List courses.

Salutatorian: The student(s) with the second highest Local Honors Weighted GPA for the highest grades in 48 semester courses from UC Course Management Portal Approved Courses and the Fontana USD Local Academic Achievement List courses.

Junior Honor Attendants: The students are selected from the Local Honors Weighted GPA of 3.8 or higher of five semesters, with no Ds or Fs and no more than one PE course per semester. The site administrator will review candidate applications during the third quarter/term of the Junior year to determine final selection of the Junior Honor Attendants.

Being an office assistant or having less than a full schedule may affect CSF and/or medal qualification.

SCHEDULE CHANGING POLICY

WEEK	PROCESS	FORM REQUIRED
Week 1-2	Counselor Approval Required Student Requests (see limits below)	Complete QR Code Schedule Request Form
Weeks 2-4	Counselor, Teacher, Administrative Changes ONLY **Due to class balancing, Student and Parent Requests are no longer allowed	
Weeks 5	Counselor OR Administrative Approval ONLY **Due to class balancing, Student, Parent, and Teacher Requests are no longer allowed	
Post Progress Report	No Schedule Changes Allowed **In rare cases, only schedule changes that correct an oversight, which would prohibit a student from being on track for graduation will occur. **Any other highly unusual and extraordinary cases may have a change authorized by administrative approval only.	

Appropriate Schedule Changes are for the following reasons only:

1. Open or missing period,
2. Duplicate class or period,
3. Class taken during Summer School, 0 period conflict,
4. Requesting a different teacher ONLY if a student has failed the EXACT course with the EXACT teacher previously.
5. Missing a class needed for graduation (Seniors Only).
6. Movement for appropriate placement into specialized programs.
7. Limited changes will be made to accommodate elective changes only when there is availability and it is in the best interest of the student.

Schedule Changes that are prohibited:

1. Schedule matching with friends
2. Picking a favorite teacher
3. Select a particular lunch
4. Arrange classes in a preferred order
5. Adding to a class that has no more seats available

ADVANCED ACADEMICS

At Jurupa Hills High School, we offer the **International Baccalaureate** Education Model. **An International Baccalaureate (IB) education provides opportunities to develop both disciplinary and interdisciplinary understanding that meet rigorous standards set by institutions of higher learning around the world. IB programmes offer curriculum frameworks and courses that are broad and balanced, conceptual and connected.** Students in these rigorous courses are all prepared to take both the AP exams and IB Exams.

IB Learner Profile: The International Baccalaureate® (IB) learner profile describes a broad range of human capacities and responsibilities that go beyond academic success. All students at Jurupa Hills High School are working to learn the IB Learner Profile. The learner profile attributes are: *Inquirers, Knowledgeable, Thinkers, Communicators, Principled, Open-Minded, Caring, Risk-takers, Balanced, and Reflective.*

The **Middle Years Programme Honors (MYP)** is a challenging framework that encourages students to make practical connections between their studies and the real world. Students who complete the MYP are well-prepared to undertake the IB Diploma Programme (DP). Students in grades 9th-10th may participate in the Middle Years Programme Honors (MYP).

The **Diploma Programme (DP)** curriculum is made up of six subject groups and the DP core, comprising theory of knowledge (TOK), creativity, activity, service (CAS) and the extended essay. Through the DP core, students reflect on the nature of knowledge, complete independent research and undertake a project that often involves community service. Students in grades 11th-12th may participate in the Diploma Programme (DP). Students that participate in the DP instruction will qualify for one of the levels of completion:

- 1) **DP Certificate:** Students in their junior and senior year can take 3 IB courses and must test in those 3 subjects for the IB certificate and a stole at graduation.
- 2) **DP Associate Diploma:** Students in their junior and senior year can take 3 IB courses and must test in those 3 subjects for the IB certificate and a stole at graduation.
- 3) **DP Full Diploma:** Students take 3 SL courses, 3 HL courses and complete CAS, TOK, and EE and test in all courses. This gives them a stole, medal, cords, and tassel at graduation. **THIS IS THE MOST PRESTIGIOUS.**

Participating in the Advanced Academic Programs offered at Jurupa Hills is both an exciting and rewarding endeavor. Colleges and universities are extremely competitive because the benefits one gains from completing a university degree cannot be

overstated. Advanced Academic courses prepare more students for college by exposing them to college level coursework. The course work is demanding, but as a student in an advanced academic program, the work that is produces very meaningful and relevant to the classroom AND the world around you.



IB learner profile

The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

As IB learners we strive to be:

<p>INQUIRERS We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.</p> <p>KNOWLEDGEABLE We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.</p> <p>THINKERS We use critical and creative thinking skills to analyse and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.</p> <p>COMMUNICATORS We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.</p> <p>PRINCIPLED We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.</p>	<p>OPEN-MINDED We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.</p> <p>CARING We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.</p> <p>RISK-TAKERS We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.</p> <p>BALANCED We understand the importance of balancing different aspects of our lives—intellectual, physical, and emotional—to achieve well-being for ourselves and others. We recognize our interdependence with other people and with the world in which we live.</p> <p>REFLECTIVE We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.</p>
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The IB learner profile represents 10 attributes valued by IB World Schools. We believe these attributes, and others like them, can help individuals and groups become responsible members of local, national and global communities.

 International Baccalaureate®
Baccalaurat International
Bachillerato Internacional

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For more information regarding the
International Baccalaureate Program,
please visit www.ibo.org



JURUPA HILLS HIGH SCHOOL

ADVANCED ACADEMICS CONTRACT

For consideration to be placed in MYP Honors or IB course(s) for the 2023-2024 school year, this contract must be signed and returned to Mrs. Kelly Navas within 5 days of the start of the semester.

Jurupa Hills High School is committed to providing an environment in which all students have equal access to Middle Years program (MYP) Honors and International Baccalaureate (IB). Students who declare candidacy for these courses must demonstrate a willingness to meet the rigor of this accelerated curriculum. A number of factors will be weighed for candidate consideration. These include your semester one grade in a like course, your overall GPA and a teacher recommendation. Please note that while every candidate is given equal consideration, not every candidate may be afforded placement into the course due to availability and space constraints. In cases where the demand for seats offered exceeds the supply of seats available, an objective ranking system with the criteria listed above will be utilized to determine final placement.

A MYP Honors/IB course offers material that is intellectually stimulating and challenges students beyond the scope of regular grade level classwork; assumes a mastery of the basics required for further study in a given area; emphasizes the quality of work; provides depth and divergence through the study of ideas, themes, and problems; demands use of higher order thinking skills including abstract reasoning, analysis, synthesis, and evaluation; requires flexibility in thinking and the use of divergent viewpoints; requires a proven student work ethic and full engagement in learning as an experience in its own right; and promotes the use of variety of in-depth performance tasks and assessments.

Jurupa Hills High School requires that all students and their parent/guardian(s) sign this notification of intent to acknowledge that the student is making an informed decision with regards to consideration for enrollment in an MYP Honors/IB class. Student and parent/guardian(s) review the following:

- 1) I understand that participation in MYP Honors/IB courses require me to demonstrate:
 - a) A high level of Student independence
 - b) A high degree of Student responsibility
 - c) Independent mastery equivalent to college level course(s) 2.
- 2) I understand that I am expected to:
 - a) Complete the required summer work to be appropriately prepared for the course (if applicable to that course)
 - i. *Failure to complete the summer assignment is not a valid reason to drop the course*
 - b) Uphold the academic policies of Jurupa Hills High School (original work, what is deemed as plagiarism, etc.)
 - c) Remain in the MYP Honors/IB course for the semester unless I drop the course on or before **October 6, 2023**.
 - d) Complete the required end of course testing for every advanced academic course that I am enrolled in and have these AP and/or IB examinations registered and paid for by **March 1, 2024**.
 - e) Maintain a C or higher at all times. I understand that a grade of D or F at any quarter warrants my withdraw from the course.

If your declaration for candidacy is not approved, you do have the right to appeal the decision within five school days at the start of the school year. Appeals are reviewed by your Counselor. Please schedule a meeting immediately to begin the appeals process.

Thank you and we look forward to you academically challenging yourself.

By signing below, I am agreeing to abide by and comply with all rules set forth in this contract. I understand the rigor, difficulty, and pace of the advanced academic courses as described above. I agree to do everything in my power to achieve academic success in every course that I am enrolled into. I agree to complete all summer assignments and will be prepared for my courses on the first day of school. I know that there is a criteria used for placement in advanced courses to make enrollment objective and it is my academic performance and abilities that will determine my overall standings with regards to placement. I agree to adhere to the deadlines for a class schedule change and understand that it is my academic performance that will allow me to continue my studies in advanced academic courses.

Student Signature: _____ **Date:** _____

*I understand the rigor, difficulty and pace of advanced courses as described in the above notice. I agree to do everything in my power to support my child's academic success in these courses. I understand that my child has until **October 6th** to request to be dropped from an advanced academic course. I also understand that if my child is earning a D or F at any quarter/semester report card, my child will be removed from that advanced academic course and by signing here, I am agreeing to and supporting all policies, rules and regulations listed within this contract.*

Parent/Guardian Signature: _____ **Date:** _____

ADVANCED ACADEMIC GRADE POLICY: Any student enrolled in any advanced academic courses - Middle Years Program Honors (MYP Honors) or International Baccalaureate (IB) must maintain a C or better throughout the school year. If a student earns a D or an F at the first progress report or at the end of first semester, the student will be withdrawn from the course and placed in the corresponding college preparatory course or another appropriate course as determined by the Counselor.

STUDENT RIGHTS and EXPECTATIONS

Compulsory Education

According to state law, it is the responsibility of parents to place their students in public or private day school during each school year while students are age six to eighteen.

Access to Records

Mandatory access will be provided to the following persons or agencies:

- Natural parents, adoptive parents, or legal guardians of students younger than age 18. Upon request, qualified certificated staff will be available to interpret records (EC§49069).
- Adult students; age 18 or older (EC §49061).
- Those so authorized in compliance with a court order and lawfully issued subpoenas (EC §49077). If lawfully possible, the district shall first give the parent or adult student three days' notice, telling who is requesting what records (Title 5, § 435).

The following persons or agencies shall have access to those particular records which are relevant to the legitimate educational interests of the requester:

- Natural parents, adoptive parents, or legal guardians of a dependent students; age 18 or older (EC §49076).
- Student 16 or older or who has completed the 10th grade (EC §49076).
- School officials and employees (EC §49076).
- School Attendance and Review Board members and involved school officials and employees (EC §49076).
- Officials or employees of other public schools or school systems where education programs leading to high school education are provided (EC §49076).
- Federal, state and local officials, as needed for program audits or compliance with law (EC §49076).
- County child welfare services workers responsible for the case plan of a minor who is being placed in foster care (Welfare and Institutions Code 16010).
- Representatives of agencies with whom the district has contracted for support services.
- Parental consent is not required when information is shared with other persons within educational institutions, agencies or organizations obtaining access, so long as those persons have legitimate interest in the information (EC §49076).

Student Concerns

If a student or parent has a concern regarding instructional needs, the student/parent should first contact the staff member responsible. Often a concern can be reconciled at this level. Conflict resolution is a process which encourages good faith and an equitable mediation format. If this step brings no resolution, the student is legally entitled to use one of the following complaint procedures:

- Every effort should be made to resolve a concern at the earliest possible stage. Parents/guardians are encouraged to attempt to orally resolve concerns with the staff member personally.

- If a concern is unable to resolved directly with the person involved, he/she may submit an oral or written complaint to the employee's immediate supervisor or the principal.
- When a written complaint is received, the employee shall be notified in accordance with collective bargaining agreements.
- The person responsible for investigating complaints will attempt to resolve the complaint to the satisfaction of the person(s) involved within 30 days.
- The complainant may appeal a decision by the principal or immediate supervisor to the superintendent or designee, who will attempt to resolve the complaint to the satisfaction of the person(s) involved within 30 days. The superintendent's or designee's decision should be considered and accepted as final. However, the complainant, employee or the superintendent or designee may ask to address the Board regarding the complaint. The Board may uphold the superintendent's decision without hearing the complaint, or the Board may ask all parties to a complaint to attend a Board meeting in order to present all available evidence and allow every opportunity for explaining and clarifying the issue. The decision of the Board shall be final.
- In order to promote fair and constructive communication, there are procedures which govern the resolution of complaints against the use of any instructional materials, including textbooks, supplementary textbooks, library books, and other instructional material and equipment. A brief summary is provided below:
 - Complaints must be presented in writing to the principal. The complaint must name the author, title and publisher, and identify the objection by page and item number. If the complaint is against non-printed material, written information must state the precise nature of the objection. The complaint must be signed and identified so a proper reply will be possible.
 - An individual student may be excused from using challenged materials after the parent/guardian has presented a written complaint. The teacher will assign alternate materials of equal merit.
 - The principal shall notify the superintendent or designee who will determine whether the complaint should be considered on an individual basis or whether a review committee should be convened.
 - The review committee shall determine the extent to which the challenged material supports the curriculum, the educational appropriateness of the material, and its suitability for the age level of the student.
 - The review committee shall summarize its findings within 30 days and submit it to the superintendent or designee for final action. The superintendent or designee shall notify the complainant of his/her action no later than 60 days after the complaint was filed. The report of the review committee with the superintendent or designee's recommendation may be brought to the Board for consideration and final decision.

Child Abuse and Neglect

With the concern for the total well-being of each student, District employees shall report known or suspected instances of child abuse in accordance with state law and district regulations. Employees will cooperate with child protective agencies responsible for reporting, investigating and prosecuting cases of child abuse. All school district employees are Mandated Reporters.

Individual Student Searches: School officials may search individual students and their property including backpacks, electronic devices and/or vehicles when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law and rules of the school, district, educational code, or penal code.

The Right to Search Students with Metal Detectors: The Board finds that the growing presence of weapons in the schools threatens the district's ability to provide the safe and orderly environment to which our students and staff are entitled. The Board also finds that random metal detector searches offer a reasonable means to keep weapons out of the schools and mitigate the fears of the students and staff.

Use of Drug-Detection Dogs:

In an effort to keep the schools free of drugs, the district may use specially trained non-aggressive dogs to sniff and alert staff to the presence of substances prohibited by law and Board policy. The dogs may sniff the air around lockers, desks, bags, items, or vehicles on district property or at district-sponsored events. Drug-detection dogs are not allowed to directly sniff any students.

WE-TIP Anonymous Hotline: To anonymously report a crime or inform the school of any information regarding the safety of our students, please call 1-800-782-7463 (National Hotline)

CLASSROOM EXPECTATIONS

SPARTANS ARE:

ACCOUNTABLE

- USE APPROPRIATE LANGUAGE AND VOLUME
- PUT ANY BORROWED MATERIALS BACK WHERE THEY BELONG
- LISTEN WHEN OTHERS ARE SPEAKING OR GIVING INSTRUCTION

SAFE



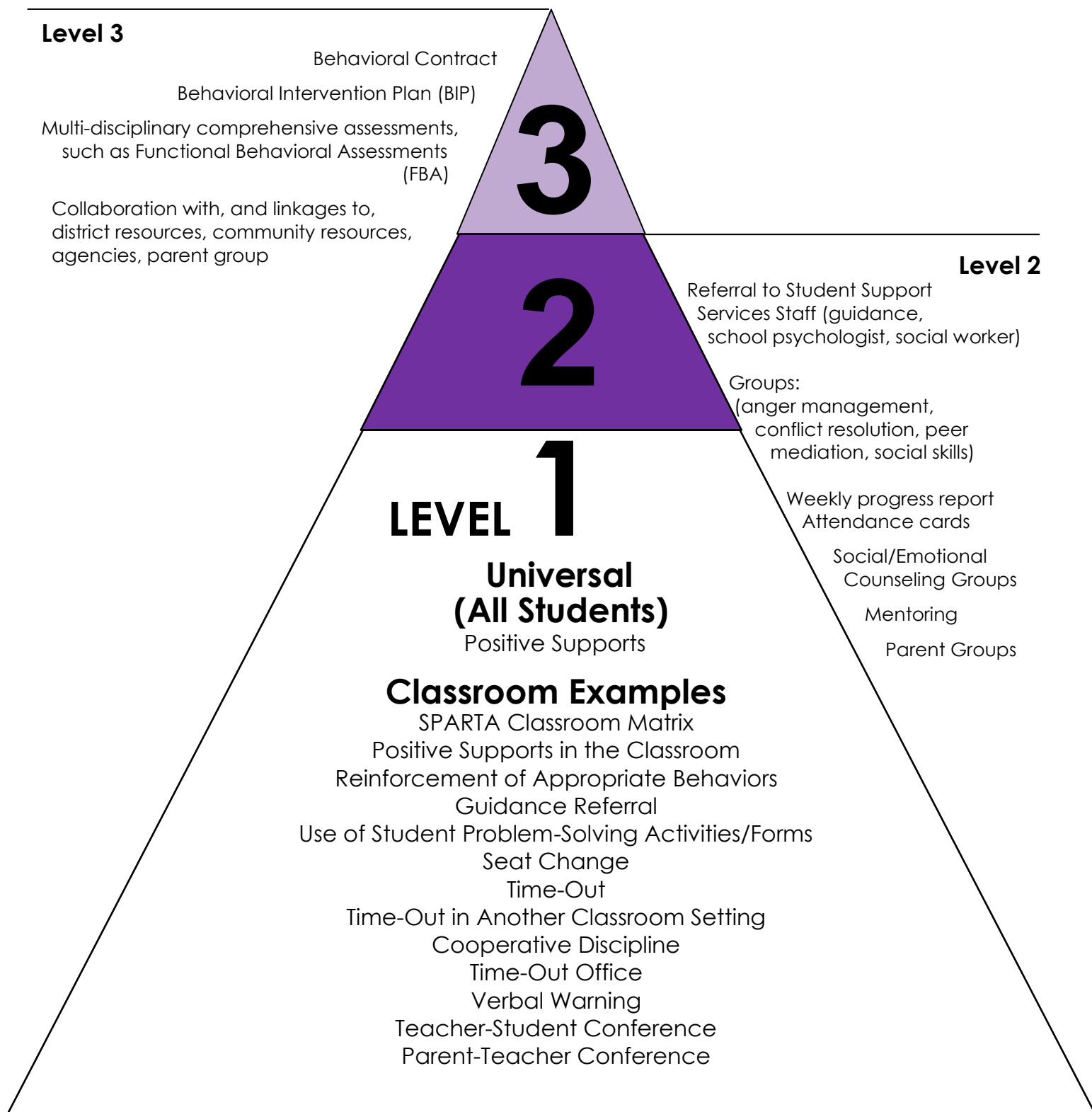
JURUPA HILLS HIGH SCHOOL

- BRING ALL MATERIALS YOU NEED
- BE ON TIME TO CLASS
- TURN ASSIGNMENTS IN ON TIME
- PARTICIPATE FULLY IN INDIVIDUAL AND GROUP ASSIGNMENTS

RESPECTFUL

- USE MATERIALS, EQUIPMENT, AND SUPPLIES APPROPRIATELY
- BE OPEN-MINDED TO OTHERS' BELIEFS, OPINIONS, AND IDEAS
- ASK QUESTIONS WHEN NEEDED

The Three Levels of Intervention



Levels of Intervention

A major initiative at Jurupa Hills High School is *Positive Behavior Intervention Supports* (PBIS) which includes proactive strategies for defining, supporting, and teaching appropriate behaviors to create positive learning environments. Attention is focused on sustaining in a three-tiered or level system of support to enhance student learning. Students often need encouragement and new skills to improve their behavior and assistance in learning to do so. School staff recognize that maintaining and changing student behavior involves a continuum of acknowledgements, supports, and interventions.

Three levels of Intervention

LEVEL 1 – ALL STUDENTS

Includes:

- General curriculum enhanced by acknowledgements of positive behaviors, and clearly stated expectations that are applied to all students.

LEVEL 2 – SELECTED INTERVENTIONS

Focus on:

- Specific interventions for students who do not respond to universal efforts
- Targeted groups of students who require more support
- Interventions that are part of a continuum of behavioral supports needed in schools

LEVEL 3 – INDIVIDUALIZED INTERVENTIONS

Focus on:

- The needs of individual students who exhibit a pattern of problem behaviors.
- Diminishing problem behaviors and increasing the student's social skills and functioning
- Interventions involving functional behavioral assessments.

LEVELS OF CONSEQUENCES

The School Expectations will apply to all students at all times on all School District property, including:

- In school buildings
- On school grounds
- In all school vehicles
- To or from school
- At all school, school-related, or Board-sponsored activities, including but not limited to:
 - School field trips
 - School sporting events (*whether such activities are held on school property or at locations off school property, including private business or commercial establishments*)

Levels of Interventions and Consequences for Violations of the School Expectations and student code of conduct.

As with any incident of student behavior school administrators must exercise informed judgment as to whether a student's actions constitute a violation of the Education Code, Board policy and/or the School Expectations/Student Code of Conduct. The levels, shown on the following page, guide administrators to use *progressive interventions* to change student behaviors. The administrator always has the option to use an intervention from a lower level as long as one from the prescribed level is also employed. Moreover, if a behavior is deemed a criminal offense by local authorities and such offense is not identified in this *Code of Student Conduct*, the consequence may be expulsion from Jurupa Hills High School. Restriction for loss or damage will be required in addition to any other prescribed consequences.

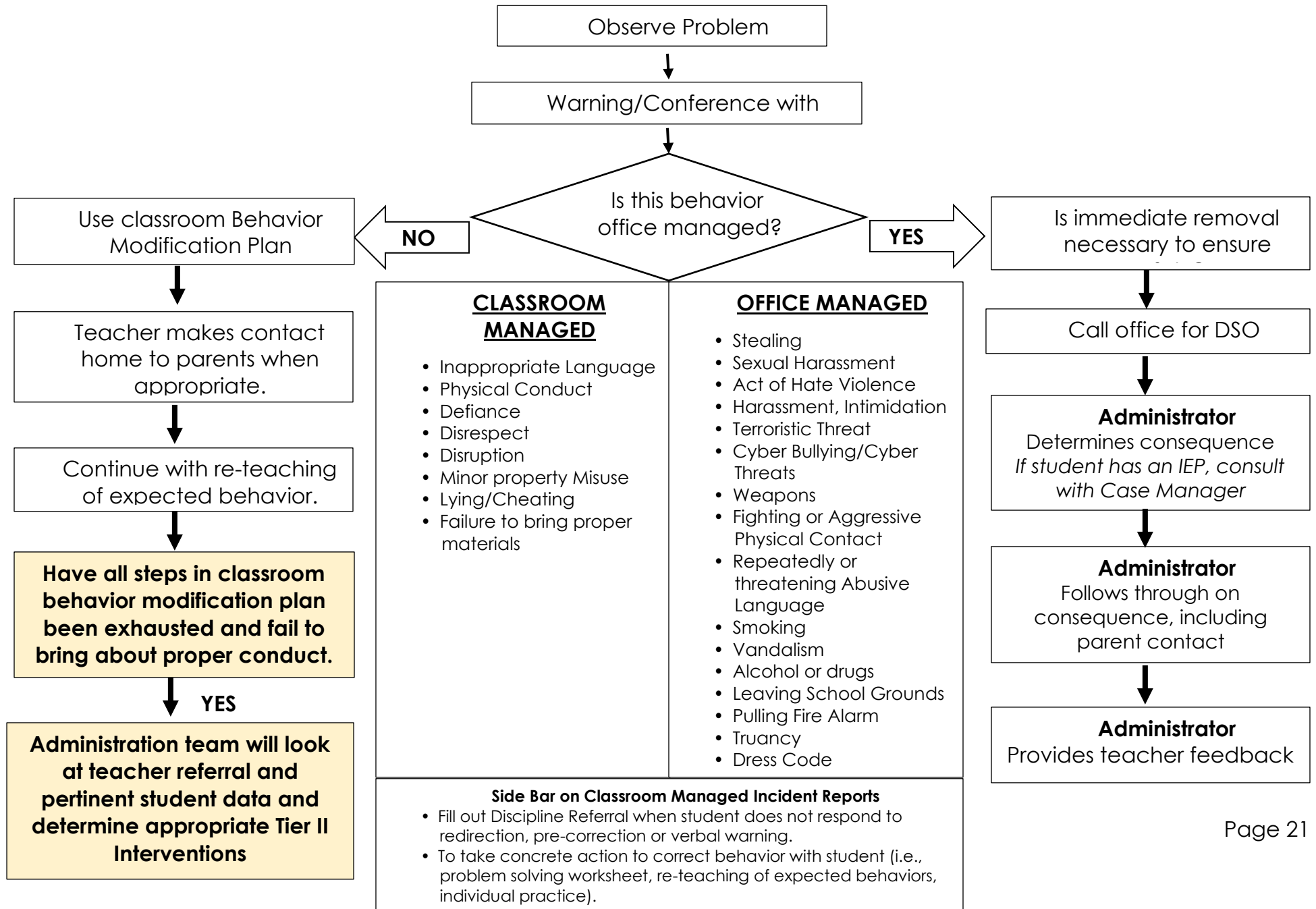
Levels of consequences and options for progressive intervention follow. **Repeated chronic or cumulative offenses may require higher levels of interventions/consequences.** For serious violations, interventions/consequence may begin at a higher level.

Jurupa Hills High School Code of Student Conduct: Levels of Consequences

Level	Disciplinary Options																
1	<p><i>Classroom Level Interventions/Consequences</i></p> <p>Teachers may use the following interventions to help the students change behavior in the classroom. If these interventions are successful, a referral to the school administrator or counselor may not be necessary.</p> <table> <tr> <td>Warning</td><td>In-class time-out</td></tr> <tr> <td>Letter of apology</td><td>ALC</td></tr> <tr> <td>Loss of privileges</td><td>Reinforcement of appropriate behaviors</td></tr> <tr> <td>Use of Student Problem-Solving</td><td>Written reflection about incident</td></tr> <tr> <td>Seat change</td><td>Before or after school detention</td></tr> <tr> <td>Parent contact</td><td>Behavior contract</td></tr> <tr> <td>Teacher conference with student</td><td></td></tr> <tr> <td>Mentoring</td><td></td></tr> </table>	Warning	In-class time-out	Letter of apology	ALC	Loss of privileges	Reinforcement of appropriate behaviors	Use of Student Problem-Solving	Written reflection about incident	Seat change	Before or after school detention	Parent contact	Behavior contract	Teacher conference with student		Mentoring	
Warning	In-class time-out																
Letter of apology	ALC																
Loss of privileges	Reinforcement of appropriate behaviors																
Use of Student Problem-Solving	Written reflection about incident																
Seat change	Before or after school detention																
Parent contact	Behavior contract																
Teacher conference with student																	
Mentoring																	
2	<p><i>Appropriate when Level 1 intervention/consequence has been ineffective</i></p> <p>Teachers may use the following interventions to help the students change behavior in the classroom. In some cases, referral to the school administrator or counselor may be necessary.</p>																

	Parent/guardian involvement Phone call/letter to parent or guardian Confiscation of item Behavior Contract Supervised time out outside of classroom Class schedule change Teacher and/or administrator conference with student and/or parent	Parent contact Parent or guardian accompany student to school/class Warning sticker on vehicle Peer mediation Other differentiated interventions
3	<i>Appropriate when Level 2 intervention/consequence has been ineffective</i>	
	Office referral required Parent/guardian notification required Suspension Detention form of After school Work Program (ASWP) In-school suspension (ALC) Alternative school-based program	Community Service (Volunteer work for any non-profit organization, public or private as a restitution) Alternative Programs
4	<i>Appropriate when Level 3 intervention/consequence has been ineffective</i>	
	Office referral required Parent/guardian notification required Suspension Restricted activity Modified School day	Loss of parking privileges/Car towed Alternative school-based program Intervention Meeting at the office of CWA Recommendation for expulsion Adjustment transfer to another school

JURUPA HILLS HIGH SCHOOL PROBLEM BEHAVIOR FLOW CHART



STUDENT DISCIPLINE

Education Codes

Discipline consequences are based on individual incidents. **The final decision is at the discretion of the administrators.** All Students are expected to conduct themselves in such a manner as to contribute to a productive learning environment. The purpose of the students' discipline policy at Jurupa Hills High School is to maintain an educational environment conducive to learning and to protect the safety and health of all pupils. Philosophers, campus supervisors, and all other Jurupa Hills High School staff members will assist in encouraging Students to follow the rules and regulations of the school, the district, and the laws of the State of California.

Penal Code 628.5 Pupils Right to Attend Safe Schools: The Legislature hereby recognizes that ALL pupils enrolled in the California public schools have the inalienable right to attend classes on campuses that are SAFE, SECURE, and PEACEFUL

California State Education Code Section 48900 – Discipline: A pupil **may not be suspended from school or recommended for expulsion** unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to one or more of the subdivision (a)- (w) inclusive:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an Alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an Alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, Alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff,

chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.

- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, philosophers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or pre-initiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
- (r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
 - (1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
 - (A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
 - (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.

- (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
- (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) "Electronic act" means the transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager.

(3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

- (s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section, unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:
 - (1) While on school grounds.
 - (2) While going to or coming from school.
 - (3) During the lunch period whether on or off the campus.
 - (4) During, or while going to or coming from, a school sponsored activity.
- (t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision.
- (u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.
- (v) A superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion, including, but not limited to, counseling and an anger management program, for a pupil subject to discipline under this section.
- (w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

Education Code 48900.3: Act of Hate Violence: In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil enrolled in any grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal; of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in the act of, hate violence as defined in subdivision (e) of Section 233.

Education Code 48900.4: Harassment, Intimidation, etc.: In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed at a pupil or a group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of the pupil or group of pupils by creating an intimidating or hostile educational environment.

48900.7 Terroristic Threat Against School Officials, School Property or Both. subpart (b): "The purpose of this section, "terroristic threat" shall include any statement, oral, written, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars, with the specific intent that the statement is taken as a threat even if there is no intent to actually carry it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his/her own safety or for his/her immediate family's safety, or for the protection of school property, or the personal property of the person threatened or his/her immediate family."

Cyber bullying/Cyber threats: If the content that is stated has a negative effect on staff, Students, and/or the school community in general or what is stated is hateful language and it has created an atmosphere where someone feels threatened as well as causes harmful effects, the perpetrator can possibly receive disciplinary actions from the school.

Juvenile Citations (including but not limited to): In addition to possible school consequences, the following disciplinary violations are also subject to citations from school police and/or other police agencies (Penal Code):

1. **P.C. 415 Disturbing the Peace on School Grounds**
 - a. Fighting
2. **P.C. 308b Minor in Possession of Tobacco Products**
 - a. Smoking cigarettes/lighters/chewing tobacco
3. **P.C. 488 Petty Theft (Under \$400.00)**
 - a. Stealing
4. **P.C. 487 Grand Theft (Over \$400.00)**
 - a. Stealing
5. **P.C. 594 Vandalism**
 - a. Defacing with graffiti
 - b. Destruction of school or private property
6. **P.C 594.2 Possession of Graffiti Instrument/Paraphernalia**
 - a. Every person who possesses a masonry or glass drill bit, a carbide drill bit, a glass cutter, a grinding stone, an awl, a chisel, a carbide scribe, an aerosol paint container, a felt tip marker, or any other marking substance
7. **C.C 25.022 Daytime Loitering on School Days**
 - a. Minors. It is unlawful for any minor under the age of eighteen years, who is subject to compulsory education or to compulsory continuation education, to loiter, idle, wander,

stroll or play in or upon public street, highway, road, alley, park, playground, parking area, or other public ground, public place or public building, place of amusement or eating place, vacant lot, or any place open to the public in the unincorporated area of the County of San Bernardino, State of California during those hours that his or her school is in session.

8. P.C. 653m Threatening or Harassing Phone Calls

9. B&PC 25608 Possess Alcohol on School Grounds

a. Any Alcoholic beverage

10. B&PC 25658 Minor Consuming Alcohol

a. Under the Influence of Alcohol

11. H&S C 11357e Possession of Marijuana on School Grounds 12. H&S

C 11364 Possession of Drug Paraphernalia

a. Pipes, Zig-Zag papers, roach clips, homemade tools to do drugs, syringes

13. H&S C Possession or use of Controlled Substances listed in Chapter 2 not mentioned above

The following are violations for which a Student may be arrested:

- **P.C 404.6 Inciting a Riot**

Urges fight to continue or urge others to commit acts of force or violence.

- **P.C 487 Grand Theft**

Student intentionally steals an item where the worth has been established to fall into the category of grand theft.

- **H&S 11359 Possession for sale of Marijuana**

Large quantity/ large amount of money/ drugs are packaged

- **C.C 1708.5 Sexual Battery**

A Students acts with the intent to cause a harmful or offensive contact with an intimate part of another, and sexually offensive contact with another by the use of his or her intimate part, and a sexually offensive contact with that person directly or indirectly results.

- **P.C 243.2 Battery**

A battery is any willful use of force or violence upon another person

- **P.C 245 Assault with a Deadly Weapon**

Any person who commits an assault upon the person of another with a deadly weapon or instrument or by any means of force likely to produce great bodily injury.

Examples:

- Kicking someone when they are down
- Hitting someone repeatedly with an object without the other person being able to defend him or herself.

- **P.C 422 Terroristic Threats**

A person who willfully threatens to commit a crime that will result in death or great bodily injury to another person.

- **P.C 626.10Dirk, Dagger, Knife**

Possession of a knife having a blade longer than 2 ½ inches, folding knife with a blade that locks into place, or blade that is sharpened on both sides

Other Disciplinary Issues that will result in being given consequences:

- **Education Code 48907: Limits for Students' Freedom of Expression**
- Expression shall be prohibited if it is obscene, libelous, or slanderous.

- Written expression that creates a clear and present danger of commission of unlawful school regulations or the substantial disruption of the orderly operation of the school.
- **Education Code 48901:** Smoking or the uses of tobacco products are prohibited.
- **Education Code 48211:** Filthy or vicious habits.
- **Education Code 48901.5 – Electronic Devices:** The governing board of each school district, or its designee, may regulate the possession or use of any electronic signaling device that operates through the transmission or receipt of radio waves, including, but not limited to, paging and signaling equipment, by pupils of the school district while the pupils are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees.

Unauthorized use of an electronic device will cause the item to be confiscated and taken to Security Office A108

Education Code 48908: All pupils shall comply with the regulations, pursue the required course study, and submit to the authority of the philosophers of the school.

C.C.R. Title 5, Sec. 300: Every Students shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the directions of his philosopher and others in authority; observe good order and propriety of deportment; be diligent in study; respectful to his philosopher and others in authority; kind and courteous to schoolmates; and refrain from the use of profane and vulgar language. (Reg. 77, No. 39)

Students coming to and arriving at Jurupa Hills High School will:

- not leave without permission once on campus
- follow all vehicle code laws and be courteous and safe drivers
- have a current parking permit if driving
- **NOT bring any type of balloons onto campus**
- **NOT have any food delivery for students.**
- **NOT sell snack items or any other unauthorized food item. Consequences will be enforced to students who sell food items on campus.**

Students on campus at Jurupa Hills High School will:

- stay out of the parking lot during normal school hours
- not ride bikes, roller blades, or skateboards on campus
- not loiter during passing periods and carry a valid pass whenever they are outside the classroom
- not use any item which disrupts normal activities or is not necessary for classroom instruction
- not be allowed to bring or receive party/celebration balloons
- not bring or carry permanent markers, paint pens, aerosol paints, or white-out while at school
- wait until a passing period to check out of school (18-year-old only)
- not bring visitors or guests onto campus without approval from the administration
- refrain from inappropriate, public displays of affection
- stay away from altercations and not instigate any further problems
- not loiter, sit, and or eat on or around the stairwells or hallways
- not order outside food and have it delivered to school (uber eats, grub hub, etc.) **NO EXCEPTIONS.**
- Students may not use their car as lockers.

Students as they leave the Jurupa Hills High School campus will:

- not loiter on campus after school and/or in local businesses
- not be found on or visit any other school campus without prior permission from administration
- represent Jurupa Hills with pride by respecting local homes and businesses
- observe all school and bus rules
- follow all directions given by the supervising adults
- use crosswalks
- wait for parents/guardians outside at the front of the school if being picked up

ID Cards: ID cards are a MUST. ID cards are issued to all Students free of charge at the beginning of the school year and MUST be carried with them at all times. Students must be able to present the ID card upon request by any Jurupa Hills High School staff member. **Failure to do so may result in disciplinary action.** If the original card is lost, damaged, or stolen, replacement cards must be purchased at the Students' expense for \$5.00. These are issued in the administration office.

ID cards will be used for the following:

- Checking out textbooks, paying fines, or purchasing items
- Checking in and out of school
- Checking in to school-sponsored activities
- Verifying identity for Students out of class
- Going through the free and reduced lunch line

ALL Students must carry their own picture ID card throughout the year

Note: If you do not have an ID card, please see the athletic secretary for an ID.

Academic Dishonesty: Intentionally using or attempting to use unauthorized materials, information, or study aids, including text messages and/or taking pictures of an exam, etc. is prohibited in all classes and could result in philosopher disciplinary action. For further information, please refer to FUSD's Secondary Grading Policy.

ELECTRONIC DEVICES

Once in class all electronic communication devices MUST be in their case or otherwise concealed and turned off or placed on silent (NOT vibrate) mode from the 1st tardy bell to the end of the school day. This includes earphones/headphones. Failure to abide by these instructions will result in the item/s being confiscated.

Consequences for On-Campus Use of Electronic Devices

(Consequences extend to all confiscated items, including but not limited to electronic devices.)

- 1st Offense- Staff confiscates and turns device in to Security Office.
Admin warning and phone released to student.
- 2nd Offense- Staff confiscates and turns device in to Security Office.
Parent or Legal Guardian can pick up item before 4p.m. (Parent I.D. Required)
- 3rd Offense- Staff confiscates and turns device in to Security Office.
Parent or Legal Guardian must meet with administrator or designee before device may be picked up (Parent I.D. Required)

- 4th Offense - As Other Means of Correction have repeatedly failed to change behavior, consequences noted above may be implemented in addition to, but not limited to, placement in ALC or suspension.

Note: Students who CHOOSE to come to the office rather than comply with staff request for an electronic item may incur additional consequences including but not limited to ASWP, ALC, or suspension for defiance (ED Code 48900K).

Note: Administrative Offices may be closed without notice. Students & parents will have to wait until the next business day to retrieve confiscated items. Parents wishing to retrieve confiscated items outside of the specified time will need to arrange that time with the grade level administrator.

At the end of the year, items that have not been picked up will be donated to charity.

BEHAVIOR MODIFICATION

Behavior Interventions (Other Means of Correction) – Including, but not limited to:

- **Counseling** – Students will be counseled by different staff members regarding choice of behavior.
- **Time-Outs** – Students will be asked to go to a different classroom to finish the period.
- **Detention** – Students will have to stay after school with the teacher for minor misbehavior. Detention may be up to one hour in length. Parents must have 24-hour notice.
- **Parent/Student/Teacher/Administration Conferences** – Conferences with the student, his/her parents, teacher(s), and/or administration may be held to ensure appropriate behavior modification strategies are planned and implemented.
- **Office Detention** – Students signs in to one of the offices and completes work for the remainder of a period.
- **Lunch Detention** – Often used when students cannot stay after school because they ride the bus or have no way of getting home.
- **Saturday School** – Students will be required to attend school on Saturday for four hours to make up time lost during the regular school day.
- **After School Work Program (ASWP)** – Students will stay after school for a specified amount of time doing campus beautification. (Failure to complete this behavior modification may result in ALC Suspension)
- **Academic Learning Center** – Students will be assigned to the ALC room for one to six periods (or multiple days) for continuous behavior violations in lieu of suspension when appropriate. Students assigned to ALC will be counseled regarding their specific choices and helped to reflect on specific replacement behaviors. Students assigned to ALC will have class work sent down by their teachers for them to complete and/or they will be working on the ALC teacher's assignment. Students assigned to ALC will follow all protocols or suspension may apply.

Behavior Consequences – Including, but not limited to:

- **Classroom Suspension** – The teacher will meet with parent prior to student suspension from class for a total of two periods: The day of the incident and the following day.
- **Suspension** - Students will be required to stay home under parent/guardian supervision from one to five days for Education Code violations.
- **During Suspension the following conditions apply:**
 - i. Students must be under Parent/Guardian supervision.
 - ii. Students may not be near or enter any school campus nor may Students participate in **any** school activity.

Note: Failure to comply with the above mentioned conditions may result in further consequences or possibly a recommendation for expulsion.

- **Juvenile Citations (including but not limited to):** In addition to possible school consequences, certain disciplinary violations are also subject to citations from school police and/or other police agencies.
- **Expulsion** - Students are removed from all schools of the Fontana Unified School District for serious Education Code (Class "A") violations.

The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

- Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
- Brandishing a knife at another person.
- Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.
- Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
- Possession of an explosive.

Jurupa Hills High Dress Code Policy 2023-2024

Jurupa Hills High School is a school that strongly believes in developing student pride and preparing them for a professional setting. Students and staff wear Purple, Black, and Gold to support our school activities. Dress should be appropriate for normal school day activities; it should reflect pride, respect, decency, and professionalism. Health and safety are guides to acceptable school attire.

1. Shoes must be worn at all times.
2. Clothing that causes a major school or classroom distraction is prohibited.
3. Clothing, headwear, backpacks, accessories, and jewelry shall be free of tagging, pictures, or any other insignias, symbols, or emblems which are crude, vulgar, sexual, and profane or suggest any act which is immoral, illegal, or hazardous to one's health. These include but are not limited to weapons, drugs & alcohol, or sexually explicit. **Note:** *Other logos/symbols and colors may be excluded based on situations created on or off campus.*
4. Any article that advocates racial, ethnic, or religious prejudice or the use of drugs, tobacco or alcohol is prohibited. Examples: Iron Cross, Brown Pride.
5. All clothing must be in good repair, that is, there should be no holes/rips in inappropriate areas, straps are fastened, etc.
6. No sunglasses may be worn inside the classroom unless a doctor's note is provided to health office.
7. Students are allowed to wear hats, but no du-rags, bandanas, hair nets or shower caps are allowed.
8. Clothing **MUST COVER ALL UNDERGARMENTS** for all students (muscle shirts, underwear, bra). Underwear may not be worn as outerwear.
9. No undershirts, backless blouses, halter/tube tops, spaghetti straps, crop-tops/midribs, off the shoulder, and sports bras/exercise tops are allowed on campus.
10. Excessively revealing clothes are not allowed (Cut-outs tops, low cut tops, unbutton dressed shirts, swimwear, plunging necklines).
11. See-through, or fishnet fabrics must have a garment other than undergarments.
12. Shorts, skirts and dresses must be appropriate in length for school.
13. Excessively baggy pants are not acceptable. **Pants must be worn over the hips and cover all undergarments.**
14. Pajamas, blankets and all other sleepwear are NOT allowed.

In order to minimize the amount of instructional time lost, students will be offered clean loaner clothing to change into. Students will be expected to return loaners at the end of the day. If student refuses the clean loaner clothing, student will be placed in Alternate Learning Center for violation of Ed Code 48900k: Disruption/Defiance. Further incidents will be addressed utilizing progressive discipline matter. An ASB fine may be assigned to the students' account if they do not return the loaner item.

In case(s) of questionable dress code (not covered in the guidelines listed above), an administrator will make the final decision.

Halloween Costume Guidelines

The following guidelines are put in place to ensure that students can participate in the fun of the holiday in an appropriate manner and without compromising the safety of our campus and students.

1. All costumes **MUST** be in compliance with **ALL** regular dress code rules.
2. Costumes cannot depict alcohol, tobacco, drugs, sexual activity, or obscenity of any kind.
3. Students may not bring toy or look-alike weapons of ANY kind.
4. Costumes cannot depict terrorists or glorify any group/organization that is or has been a negative influence on our society.

JHHS Sparta Activity Requirements

Each year we invite students of Jurupa Hills High School to participate in a variety of activities and field trips. Admittance to activities and field trips is a privilege determined by each student's level of academic status and behavior exhibited throughout the course of the year.

Participation in field trips and activities will only be extended to students who have:

- 97% attendance (no more than 3 full day absences or 18 period absences per semester)
- No more than 2 failing grades in classroom subjects
- No more than 5 teacher/administrative detentions
- No more than 2 administrative referrals
- No suspensions (in or out of school)
- All detentions must be served prior to the event cut-off date
- Students will begin with a "clean slate" after each event has taken place.

It would be very unfortunate for any students to be unable to participate in future events. Please work in collaboration with the school and remind your child of the level of conduct that is expected of him/her as a member of Jurupa Hills High School to assure that everyone can enjoy the festivities.

****Please Note: Senior requirements to attend Prom will be in effect for all students. ****

Transportation and Parking

Buses: All questions regarding transportation should be directed to the district transportation office at (909) 357-7510. The Transportation Dept. requests that Students observe the following:

- Students ID cards must be presented to board the bus
- No eating, drinking, or profanity on the bus
- Follow ALL of the bus driver's instructions
- Exercise standards of safety at ALL TIMES
- All school rules apply from pick-up to drop-off

Pedestrians: Students are reminded to use the crosswalks when crossing the streets. Parents are asked to use extreme caution and observe all posted traffic and safety signs. All vehicles are to yield to Bus Zones in the South parking lots. Parents are NOT to drop off or pick up students in these designated areas before or after school.

Vehicles: **Student parking is restricted to the West parking lot next to the football stadium.** Students must drive or park in the designated areas only. In order to drive on campus and get a parking permit, you must provide the following: (See Ms. Balestreri in G101)

- \$15.00 Permit Fee
- Copy of your valid driver's license
- Current Vehicle registration
- Current Proof of insurance

Violation of the following may result in school fines, the suspension of student's driving privileges on campus, police citation, as well as having the vehicle impounded:

- No parking permits
- Parking permit not displayed properly
- Expired parking permit
- Exceeding the 5 MPH speed limit in the parking lot
- Driving recklessly
- Parking in unauthorized lots/spaces (Staff, Visitor, Priority, and Handicapped)
- Failure to give other vehicles the right of way
- Failure to obey staff or faculty's directions

Disciplinary measures for Vehicle Regulation Violations may include but are NOT limited to:

- Written Warning
- Written Warning & Parent Notification
- Citation and/or School Fine
- Citation and/or School Fine as well as loss of driving privileges

Students may not enter the parking lot area during the normal school day (Periods 1-6).

CARS ARE NOT LOCKERS: therefore, Students need to carry books, projects, schoolwork, and materials with them. Students will not be permitted to retrieve items from any vehicle during the school day. ***Jurupa Hills High School is NOT responsible for any damage or theft that may occur in the parking lot. It is recommended that you always lock your vehicle and leave valuables at home.***

Periodic Parking Lot Searches: The privilege of bringing a student-operated motor vehicle on to school premises is conditioned on consent by the student driver to allow search of the vehicle when there is reasonable suspicion that the search will yield evidence of contraband or other illegal items. Routine patrolling of student parking lots and inspection of the outside of student automobiles shall be permitted at all times. Canine searches could also be part of the aforementioned periodic searches.

The court has held that school officials, unlike the police, do not need to obtain a warrant prior to conducting a search. Nor do they need probable cause to believe that a violation of the law has occurred. School officials need only have "reasonable suspicion" that a particular search will reveal evidence that the student has violated or is violating either the law or the rules of the school.

Bicycles: Bicycles should be secured in the bicycle racks by a padlock and are not to be ridden on campus. The Fontana Unified School District Board of Education does not and cannot assume any responsibility for accidents or injuries to students riding their bicycles to and from school.

STUDENT SERVICES

Associated Student Body (ASB)

Students Activities: Your Associated Student Body (ASB) Officers welcome you to Jurupa Hills High School. Their goal is to make school more enjoyable for each Student; however, they need your help and support. If you are interested in running for office or volunteering, please stop by the Activities Office (G-101) on the first floor of the Hall of Demeter.

ASB Sticker: The ASB validation sticker for your ID card costs only \$50.00 or \$60.00 that includes a t-shirt and allows you to purchase dance tickets and other items and services at a reduced price. League competitions at our school and other high schools in the area also allow you to enter for free or at a substantially reduced price. Students can save a lot of money by taking advantage of this special program.

Fundraising: All campus fundraising must be done through approved Jurupa Hills ASB clubs only. The law expressly forbids fundraising for outside organizations or for individual profit; violators will be disciplined. Only fundraising activities with Jurupa Hills ASB approval are allowed. If a student violates these terms, THE ITEMS AND MONEY WILL BE CONFISCATED AND PARENTS WILL BE NOTIFIED.

Dances: The following are rules that apply to all Jurupa Hills High School sponsored dances:

- Students and parents are required to abide by the conditions set forth in the Code of Conduct for each event.
- All Students must have a Jurupa Hills High School ID card.
- Guest passes for special dances are available through the Activities Director (must be obtained at least 7 days prior to function).
- Students must clear all outstanding fines, fees, and/or referrals before purchasing tickets.
- Poor attendance and/or behavior may prevent a student from attending a dance.
- Students MUST be present at school the day before the dance.
- All school rules will be in effect and must be followed.
- Once a student leaves a dance, he/she MAY NOT return to the dance.
- Jurupa Hills High School staff members and chaperones may ask any Students/guest to leave if they are causing a disturbance.
- The Jurupa Hills High School administration reserves the right to refuse attendance and/or entry to a dance.

ASB Suspensions: Students who wish to participate in ASB-sponsored activities must be clear of all charges or be placed on an approved payment plan. Students can go to the ASB Bookkeeper's office in A203, during lunch or after school to make payments. ***Students will be excluded and prohibited from attending many activities if fees, fines, and/or referrals are not resolved in a timely manner.***

Student/Parent Resource Center

The Student/Parent Resource Center provides access to a wide variety of college and career planning services. Students are more than welcome to take extra copies that the Student/Parent Resource Center may have of college brochures. Also, there are SAT/ACT materials available in the Student/Parent Resource Center for review.

Paid Employment: Students must have a legally paid job at a non-residential business with open access to the public. Job site must be at a stationary location approved for the student to work by the Fontana Unified School District. WEE students may not be self-employed or work for a business operated by his/her family. **Paid Employment – Must be 16 years or older, Exploratory - Must be 15 years or older.**

Work Permits: California Law requires that all persons under 18 years of age, who are employed, must have a work permit. (You do not get the permit before the job is promised or while seeking employment)

Step 1: See your work experience office on your campus for pre-approval to look for a job. (This is done at each grading period for the guidelines of a work permit by the Fontana Unified School District.)

Step 2: Return to the work experience office for *the Request for the Work Permit* (B1-1) form. This packet is only given when the student is promised a job from that specific employer. When receiving the packet, you must have all forms completed with parent and employer information.

Step 3: Return the B1-1 packet to your school site work experience office. (Note: Clerks are not scheduled at locations daily due to covering various school sites). Please note the Clerk's schedule posted on the office door for days and hours of your school site or visit the web site for Career Technical/Work Experience for all office information.

Please visit the FUSD website (www.fusd.net) - For Students/Work Permits - for complete information for each high school location and additional information regarding Work Permits.

Athletics

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with person or group with one or more of these actual or perceived characteristics.

Mission Statement

The Jurupa Hills High School athletic program is committed to excellence in academics and athletics. We are dedicated to Pursuing Victory with Honor, to adhering to the rules of competition and sportsmanship, and strive to bring pride and respect to our community, our school, our sport, our teammates, our adversaries, and ourselves.

As teacher-coaches and student-athletes, we understand that **participation in our athletic program is a privilege**. Jurupa Hills High School is a proud member of the CIF program Pursuing Victory with Honor (CIF Website), the CIF Southern Section and the San Andreas League.

General Athletic Department Policies & Procedures

In addition to the policies and procedures included below, each team may publish a particular set of rules and/or policies that are an addendum to and governed under the athletic department.

CIF Guidelines: In accordance with the state of California and the California Interscholastic Federation, the following are provisions for participating in an after-school sports team:

- A Student must not reach their 19th birthday on/or before June 14th of the previous year.
- A Student must have attended high school for no more than eight (8) semesters after completing the eighth grade.

Academic Eligibility:

- The student-athlete must have passed 20 semester credits of schoolwork in the previous grading period.
- The student-athlete must be currently enrolled in 20 semester credits of schoolwork.
- The student-athlete must have attained an un-weighted 2.00 grade point average on a 4.0 point scale the previous grading period.
- Eligibility dates are set by FUSD and are in correlation with Quarter 1, Quarter 2 (Semester 1), Quarter 3, and Quarter 4 (Semester 2) official grading periods.

Conduct – Code of Ethics: Athletics is an integral part of the school's total educational program. All school activities, curricular and extra-curricular, in the classroom and on the playing field, must be congruent with the school's stated goals and objectives established for the intellectual, physical, social and moral development of its students. It is within this context that the following Code of Ethics is presented.

As an athlete, I understand that it is my responsibility to:

1. Place academic achievement as the highest priority.
2. Show respect for teammates, opponents, officials and coaches.
3. Respect the integrity and judgment of game officials.
4. Exhibit fair play, sportsmanship and proper conduct on and off the playing field.
5. Maintain a high level of safety awareness.
6. Refrain from the use of profanity, vulgarity and other offensive language and gestures.
7. Adhere to the established rules and standards of the game to be played.
8. Respect all equipment and use it safely and appropriately.
9. Refrain from the use of Alcohol, tobacco, illegal and non-prescriptive drugs, anabolic steroids or any substance to increase physical development or performance that is not approved by the United States Food and Drug Administration, Surgeon General of the United States or American Medical Association.
10. Know and follow all state, section and school athletic rules and regulations as they pertain to eligibility and sports participation.
11. Win with character, lose with dignity.

All Spartan Athletes are expected to follow the CIF Code of Conduct as well as school and specific team rules. Failure to do so may result in the following phases of discipline:

- 1st offense—Warning—verbal communication between player and coach
- 2nd offense—Parental contact—possible loss of playing time
- 3rd offense—Meeting between player, parent, and coach—possible suspension from team

- 4th offense—Meeting with parents, player, coach, and Athletic Director—possible dismissal from team.

****Additional information for athletics may be found in the Jurupa Hills High School Athletic Handbook located on our school website in the Athletics section.**

Clubs: Jurupa Hills High School will offer a wide range of clubs. Clubs will be announced throughout the year. Clubs may also change from year to year based on advisor availability.

Jurupa Hills High School Tentative - School Clubs/Organizations	
Academic Decathlon	Latin Dance
ASB	Library Club
AVID	Link Crew
Band	Math Club
Basketball	Medicine Club
Chambers of Singers	MOBS
Cheer	NHS
Chinese Culture Club	Otaku Paradise Club
College Bound	Polynesian Dance
Cross Country	SAGA
Dance Team	Soccer
Drama	Softball
FIDM Fashion Club	Studio 300
Folklorico Dance	Tennis
Football	The Foundation
Hallyu Club	Track & Field
Key Club	Volleyball

Health Services

- Located in the Administration Building next to the Attendance Office
- Health clerk available each day of the week from 8:30 – 3:30 p.m.
- School nurse will be available weekly and during emergencies

Special Note: Students MUST have a pass from their teacher BEFORE going to the health office. No visits allowed during passing periods.

Medication: The administering of medications in school is limited and controlled by law – Title 20-AMRSA, 254 (5), 4009 (4) – and is specifically addressed by the school board. Medication is administered through the nurse's office only. You may not carry any type of over-the counter or prescribed medication. If you

need to take medication throughout the day, please take the medication to the nurse's office to be logged in. The nurse will then explain the procedures of taking medication.

Education Code 11753.1: Pupils that are required to take medication during the regular school day as prescribed for them by PHYSICIAN may be assisted by the school nurse or other designated personnel if the school district receives:

- A written statement from such a physician detailing such medication amount, and time schedule by which such medication is to be taken
- A written statement from the parent or guardian of the pupil indicating the desire that the school district assists the pupil in the matters set forth in the physician's statement
- Medication must be brought in a container with the students' name, physician's name, the name of the medication, dosage, and time to be administered clearly labeled.
- The same directions apply for over-the-counter medication such as Aspirin, Tylenol, and Midol.
- Students may not carry any medication on their person without prior approval.
- Students should not offer any medication to others

Students should be referred to the nurse's office for the following conditions:

- Rashes (impetigo, ringworm, rubella, contact dermatitis)
- Pediculosis (head lice)
- Conjunctivitis (pink eye or red, itchy, watery eyes)
- Sore throat, fever, and/or other infectious diseases
- Obvious physical injuries

Special Note: Current immunization records and compliance are required as a condition of enrolment.

Lost and Found

There are no general student lockers. ***The PE and sports lockers must not be used to store your textbooks and/or other personal belongings.*** All textbooks are to be carried by the students. Students are responsible for their own property and should not allow other Students to watch their property. Personal items should NEVER be left alone. We recommend that large amounts of money and expensive jewelry or electronic items not be brought to school. All lost items are taken to the Lost and Found located in the security office or at the receptionist's desk. All items that are not picked up by the end of the school year will be donated to charity. ***The school will assume NO responsibility for losses.***

Textbooks

Textbooks will be furnished to students at no charge. It is the responsibility of the student to make sure textbooks are not damaged or lost. Students will be held responsible for all fines. Charges will be filed with the bookkeeper. In order to receive additional textbooks, all fines must be paid, or a payment plan must be arranged. Textbooks left in the classrooms are the responsibility of the student.

Seniors will not be able to participate in any senior activities unless all fines are paid in full and are cleared through the bookkeeper.

FUSD SECONDARY GRADING POLICY

Homework Policy

The FUSD recognizes that not all learning takes place in the classroom. Development of study habits and application of student skills are necessary for continued independent learning. Therefore, it should be emphasized that regular assignments outside the instructional day are to be deemed a part of the total instructional program and should be assigned as necessary for student mastery and extension of learning. Homework allows for:

1. Practice to promote mastery of skills,
2. Development of independence and sense of responsibility,
3. Opportunity for use of critical thinking skills and extension of concepts,
4. Application of learning to "real life."
5. Parents/guardians to become familiar with curriculum and support their student by becoming involved in the learning process.

Students in grades 9 – 12 may be required to spend approximately 25 minutes per subject per day on homework assignments (courses in MYP Honors/IB may require longer homework times). Since it is important for students to learn to use time effectively, ongoing assignments may emphasize independent research, special reading, and problem-solving activities.

- Homework will be designated as "opportunities for practice."
- Teachers will monitor opportunities for practice in order to:
 - Form instructional strategies,
 - Provide feedback for improvement,
 - Differentiate assignments,
 - Communicate study habits such as efforts, the need to practice, participation, and growth opportunities toward mastery.
- Homework will be:
 - Meaningful and relevant,
 - Opportunity to apply learning,
 - Opportunity to reflect on what has been learned,
 - Not dependent on the parents,
 - Differentiated,
 - Supportive of learning targets, Clear and concise.

Grading of Homework

Grading of homework is to be decided by departments and/or PLC's. Clarification must be given in course syllabus.

Challenging Courses for Credit

Students in grades 9 – 12 who have the knowledge of course content may petition to be allowed to challenge a course by written or oral exam. A letter grade and/or units of credit may be earned.

There is a strict time period during which a course may be challenged. Students interested in this process should be directed to see their counselor within the first 5 days of each semester.

Extra Credit:

Extra credit may only be offered under the guidelines established by the PLC. Extra credit may only be given for completion of standards-based work.

Feedback:

Teachers will provide feedback to students on how they can improve their learning. Teachers should offer timely and specific feedback that will assist students to adjust their learning.

Formative and Summative Assessments:

Teachers will base their grades on the following: a minimum of 70% of a student's grade will be based on formal, standards-based assessments that are summative in nature; a maximum of 30% will be based on informal, standards based assignments that are formative in nature.

≥70% Assessment <u>Formal</u>	≤30% Checking for Understanding <u>Informal</u>
Standards Based Tests & Quizzes Common Assessments, (PLC Unit Tests) Standards Based Summative Tests (Mid-terms, Semester Test) Large Projects (Summative) Final Draft Essays and On Demand Writing Lab Reports Mastery Assessments Summative Presentations Demonstrations of Proficiency Portfolios	<u>Short Standards Based Informal Quizzes</u> <u>(Entrance Ticket, Exit Ticket) Practice Tests</u> Small Projects (Formative) Draft Re-writes, Re-do assignments Homework Practice Classwork Student Involvement Class Activities Warm-Ups

Formative assignment/assessments can only receive grades of 5 and above or 50% and above. Summative assignments/assessments get a 0% for no attempt and if attempted and/or completed get the grade they earned. Therefore, that is 1-10 or 1% to 100%.

Jurupa Hills High Grading Scale

Teachers will use a 10-point grading rubric on assignments. The rubric is as follows:

Minimum Points	Letter Grade	Level of Mastery
9 – 10	A	Mastery

8 – 8.9	B	Proficient
7 – 7.9	C	Basic
6 – 6.9	D	Below Basic
5 – 5.9	F	Far Below Basic

The percentages displayed on Q, the grading system, will appear as:

Grade	Minimum Percent	Grade	Minimum Percent
A+	97	C+	77
A	93	C	73
A-	90	C-	70
B+	87	D+	67
B	83	D	63
B-	80	D-	60
		F	0

Academic Dishonesty

FUSD requires all students to demonstrate honesty and to abide by ethical standards in preparing and presenting materials, as well as in testing situations. Grades should reflect the student's own work in the fairest possible way. Academic dishonesty, cheating, or plagiarism involves an attempt by the student to show possession of a level of knowledge or skill which the student does not possess. It involves any attempt by a student to substitute the product of another, in whole or in part, as the student's own work. This policy covers all school-related tests, quizzes, reports, class assignments, and projects.

Cheating Policy

First Offense:

- 1) Student receives a zero (0) on that assignment/test/quiz.
- 2) Teacher notifies parent/guardian. (Direct contact must be made. Each attempt should be documented in Visits Record)

Second Offense:

- 1) Student receives a zero (0) on that assignment/test/quiz.
- 2) Teacher notifies parent/guardian.

- 3) A referral is written and forwarded to the appropriate Administrator.

Cheating

- Obtaining information from another student during an examination
- Communicating information to another student during an examination
- Knowingly allowing another student to copy one's work
- Offering another person's work as one's own
- Using an unauthorized electronic device to solicit, transmit, or search for answers
- Taking an examination for another student or having someone take an examination for oneself
- Sharing answers for a take-home examination unless specifically authorized by the teacher
- Using unauthorized material during an examination
- Altering a graded examination or assignment and returning it for additional credit, under the pretense that the teacher made an error
- Having another person or a company do the research and/or writing of an assigned paper or report
- Misreporting or altering the data in laboratory or research projects

Plagiarism

- Plagiarism is to present the ideas, words, or creative product of another as one's own. Credit must be given to the source for direct quotations, paraphrases, ideas, and facts which are not common knowledge.

Other Dishonest Conduct

- Stealing or attempting to steal an examination or answer key
- Stealing or attempting to change official academic records
- Intentionally impairing the performance of other students and/or a teacher, for example, by adulterating laboratory samples or reagents, by altering musical or athletic equipment, or by creating a distraction meant to impair performance
- Alteration of computer and/or gradebook records or forgery of signatures for the purpose of academic advantage
- Sabotaging or destroying the work of others

Collusion

- Collusion occurs when any student knowingly or intentionally helps another student perform an act of academic dishonesty. Collusion is an act of academic dishonesty and will be disciplined in the same manner as the act itself.

The Role of the Teacher:

A teacher who has evidence that an act of academic dishonesty has occurred shall, after speaking with the student and parent, take one or more of the following disciplinary actions depending on the level of the infraction as established by the guidelines established by the Site/PLC:

- The student will receive an oral reprimand and the student will redo the assignment as determined by the Site/PLC (for example, in cases where there is reasonable doubt that the student knew that the action violated the standards of academic honesty)
- The student will receive an F/NC, zero points, **or** a reduced number of points on all **or** part of a particular paper, project, or examination (for example, for a first-time occurrence of a relatively minor nature)

- The student will receive an F/NC for the grading period (for example, in cases where the dishonesty is more serious, premeditated, or a repeat offense)

In each of the instances listed above, the teacher will make a notation in the Visits Maintenance screen on Q, and the student's Work Habits and Citizenship marks may be affected.

A student found to be academically dishonest may not have made a reasonable attempt on the assignment/assessment and therefore may not be able to resubmit their work as determined by the Site/PLC. However, because it is essential that the teacher know the true level of mastery that the student has for a particular standard, the student may be required to demonstrate their knowledge on a like assignment/assessment.

The Role of the Administrator

For any incident of academic dishonesty, which is sufficiently serious for the teacher to take advanced disciplinary action, which can lower the student's grade, the teacher shall report the incident to the administration for appropriate disciplinary action. The Administrator will determine the appropriate level of discipline based on the school's discipline hierarchy and severity of the infraction. These consequences will be recorded as part of the student's discipline record. Students found to be academically dishonest are subject to disciplinary action up to and including suspension; dismissal from student office, athletics, and extracurricular activities; involuntary transfer; or expulsion.

Final Examinations

A final exam schedule is provided during the closing days of each semester. The schedule is designed to meet the needs of students and staff. It is reviewed each semester. The schedule provides students the best opportunity to prepare reviews each semester. It provides the least amount of pressure and disruption. The schedule also provides teachers with as much time as possible to present and assess a comprehensive examination which can demonstrate each student's knowledge of course content. Final assessments are required. There are no retakes for these assessments.

Attendance for Final Examinations

Students may be allowed to make up a final exam in a timely manner. In the meantime, the student will be given an incomplete without the final exam being counted. A grade change, as appropriate, will be approved upon completion of the final exam and/or teacher discretion for final grade.

JHHS Test Retake Policy

- First assessment attempt must meet the following criteria: Assessments cannot be left blank.
 - Students must show actual attempt to answer all questions.
 - No guessing or random markings will be allowed, as determined by the teacher.
- Retakes are to be **within one week** of initial assessment.
- Retake procedures are up to each PLC.
- Retakes will not be given for **mid-terms** or **finals**.

APPENDICES NOTICES

Regulation 5145.71: Title IX Sexual Harassment Complaint Procedures

Status: ADOPTED

Original Adopted Date: 08/16/2022 | Last Reviewed Date: 08/16/2022

Administrative Regulation Title IX Sexual Harassment Complaint Procedures

AR 5145.71 Students

The complaint procedures described in this administrative regulation shall be used to address any complaint governed by Title IX of the Education Amendments of 1972 alleging that a student, while in an education program or activity in which a district school exercises substantial control over the context and respondent, was subjected to one or more of the following forms of sexual harassment: (34 CFR 106.30, 106.44)

1. A district employee conditioning the provision of a district aid, benefit, or service on the student's participation in unwelcome sexual conduct
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the district's education program or activity
3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

All other sexual harassment complaints or allegations brought by or on behalf of students shall be investigated and resolved in accordance with BP/AR 1312.3 – Uniform Complaint Procedures. The determination of whether the allegations meet the definition of sexual harassment under Title IX shall be made by the district's Title IX Coordinator.

Because the complainant has a right to pursue a complaint under BP/AR 1312.3 for any allegation that is dismissed or denied under the Title IX complaint procedure, the Title IX Coordinator shall ensure that all requirements and timelines for BP/AR 1312.3 are concurrently met while implementing the Title IX procedure.

Reporting Allegations/Filing a Formal Complaint

A student who is the alleged victim of sexual harassment or the student's parent/guardian may submit a report of sexual harassment to the district's Title IX Coordinator using the contact information listed in AR 5145.7 – Sexual Harassment or to any other available school employee, who shall forward the report to the Title IX Coordinator within one day of receiving the report.

Upon receiving such a report, the Title IX Coordinator shall inform the complainant of the right to file a formal complaint and the process for filing a formal complaint. (34 CFR 106.44)

A formal complaint, with the complainant's physical or digital signature, may be filed with the Title IX Coordinator in person, by mail, by email, or by any other method authorized by the district. (34 CFR 106.30)

Even if the alleged victim chooses not to file a formal complaint, the Title IX Coordinator shall file a formal complaint in situations when a safety threat exists. In addition, the Title IX Coordinator may file a formal complaint in other situations as permitted under the Title IX regulations, including as part of the district's obligation to not be deliberately indifferent to known allegations of sexual harassment. In such cases, the Title IX Coordinator shall provide the alleged victim notices as required by the Title IX regulations at specific points in the complaint process.

The Title IX Coordinator, investigator, decision-maker, or facilitator of an informal resolution process shall not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. Such persons shall receive training in accordance with 34 CFR 106.45. (34 CFR 106.45)

Supportive Measures

Upon receipt of a report of Title IX sexual harassment, the Title IX Coordinator shall promptly contact the complainant to discuss the availability of supportive measures and shall consider the complainant's wishes with respect to the supportive measures implemented. Supportive measures shall be offered as appropriate, as reasonably available, and without charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures shall be nondisciplinary, nonpunitive, and designed to restore or preserve equal access to the district's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment or to deter sexual harassment. Supportive measures may include, but are not limited to, counseling, course-related adjustments, modifications of class schedules, mutual restrictions on contact, increased security, and monitoring of certain areas of the campus. (34 CFR 106.30, 106.44)

The district shall maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the district's ability to provide the supportive measures. (34 CFR 106.30)

Emergency Removal from School

A student shall not be disciplined for alleged sexual harassment under Title IX until the investigation has been completed. However, on an emergency basis, the district may remove a student from the district's education program or activity, provided that the district conducts an individualized safety and risk analysis, determines that removal is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations, and provides the student with notice and an opportunity to challenge the decision immediately following the removal. This authority to remove a student does not modify a student's right under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973. (34 CFR 106.44)

If a district employee is the respondent, the employee may be placed on administrative leave during the pendency of the formal complaint process. (34 CFR 106.44)

Dismissal of Complaint

The Title IX Coordinator shall dismiss a formal complaint if the alleged conduct would not constitute sexual harassment as defined in 34 CFR 106.30 even if proved. The Title IX Coordinator shall also dismiss any complaint in which the alleged conduct did not occur in the district's education program or activity or did not occur against a person in the United States, and may dismiss a formal complaint if the complainant notifies the district in writing that the complainant would like to withdraw the complaint or any allegations in the complaint, the respondent is no longer enrolled or employed by the district, or sufficient circumstances prevent the district from gathering evidence sufficient to reach a determination with regard to the complaint. (34 CFR 106.45)

Upon dismissal, the Title IX Coordinator shall promptly send written notice of the dismissal and the reasons for the dismissal simultaneously to the parties, and shall inform them of their right to appeal the dismissal of a formal complaint or any allegation in the complaint in accordance with the appeal procedures described in the section "Appeals" below. (34 CFR 106.45)

If a complaint is dismissed, the conduct may still be addressed pursuant to BP/AR 1312.3 – Uniform Complaint Procedures as applicable.

Informal Resolution Process

When a formal complaint of sexual harassment is filed, the district may offer an informal resolution process, such as mediation, at any time prior to reaching a determination regarding responsibility. The district shall not require a party to participate in the informal resolution process or to waive the right to an investigation and adjudication of a formal complaint. (34 CFR 106.45)

The district may facilitate an informal resolution process provided that the district: (34 CFR 106.45)

1. Provides the parties with written notice disclosing the allegations, the requirements of the informal resolution process, the right to withdraw from the informal process and resume the formal complaint process, and any consequences resulting from participating in the informal resolution process, including that records will be maintained or could be shared.

2. Obtains the parties' voluntary, written consent to the informal resolution process
3. Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student

Written Notice

If a formal complaint is filed, the Title IX Coordinator shall provide the known parties with written notice of the following: (34 CFR 106.45)

1. The district's complaint process, including any informal resolution process
2. The allegations potentially constituting sexual harassment with sufficient details known at the time, including the identity of parties involved in the incident if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident if known. Such notice shall be provided with sufficient time for the parties to prepare a response before any initial interview.

If, during the course of the investigation, new Title IX allegations arise about the complainant or respondent that are not included in the initial notice, the Title IX Coordinator shall provide notice of the additional allegations to the parties.

3. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the complaint process
4. The opportunity for the parties to have an advisor of their choice who may be, but is not required to be, an attorney, and the ability to inspect and review evidence
5. The prohibition against knowingly making false statements or knowingly submitting false information during the complaint process

The above notice shall also include the name of the investigator, facilitator of an informal process, and decision-maker and shall inform the parties that, if at any time a party has concerns regarding conflict of interest or bias regarding any of these persons, the party should immediately notify the title IX Coordinator.

Investigation Procedures

During the investigation process, the district's designated investigator shall: (34 CFR 106.45)

1. Provide an equal opportunity for all parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence
2. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence
3. Provide the parties with the same opportunities to have others present during any grievance proceeding,

including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney

4. Not limit the choice or presence of an advisor for either the complainant or respondent in any meeting or grievance proceeding, although the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings as long as the restrictions apply equally to both parties
5. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all investigative interviews or other meetings, with sufficient time for the party to prepare to participate
6. Send in an electronic format or hard copy to both parties and their advisors, if any, the evidence obtained as part of the investigation that is directly related to the allegations raised in the complaint, and provide the parties at least 10 days to submit a written response for the investigator to consider prior to the completion of the investigative report
7. Objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence, and determine credibility in a manner that is not based on a person's status as a complainant, respondent, or witness
8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to the determination of responsibility, send to the parties and their advisors, if any, the investigative report in an electronic format or a hard copy, for their review and written response

Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence are offered to prove that someone other than the respondent committed the conduct alleged by the complainant or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. (34 CFR 106.45)

Privacy rights of all parties to the complaint shall be maintained in accordance with applicable state and federal laws.

If the complaint is against an employee, rights conferred under an applicable collective bargaining agreement shall be applied to the extent they do not conflict with the Title IX requirements.

Written Decision

The Superintendent shall designate an employee as the decision-maker to determine responsibility for the alleged conduct, who shall not be the Title IX Coordinator or a person involved in the investigation of the matter. (34 CFR 106.45)

After the investigative report has been sent to the parties but before reaching a determination regarding responsibility, the decision-maker shall afford each party the opportunity to submit written, relevant questions that the party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party.

The decision-maker shall issue, and simultaneously provide to both parties, a written decision as to whether the respondent is responsible for the alleged conduct. (34 CFR 106.45)

The written decision shall be issued within 60 calendar days of the receipt of the complaint.

The timeline may be temporarily extended for good cause with written notice to the complainant and respondent of the extension and the reasons for the action. (34 CFR 106.45)

In making this determination, the decision-maker shall use the "preponderance of the evidence" standard for all formal complaints of sexual harassment. The same standard of evidence shall be used for formal complaints against students as for complaints against employees. (34 CFR 106.45)

The written decision shall include the following: (34 CFR 106.45)

1. Identification of the allegations potentially constituting sexual harassment as defined in 34 CFR 106.30
2. A description of the procedural steps taken from receipt of the formal complaint through the written decision, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held if the district includes hearings as part of the grievance process
3. Findings of fact supporting the determination
4. Conclusions regarding the application of the district's code of conduct or policies to the facts
5. A statement of, and rationale for, the result as to each allegation, including a decision regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's educational program or activity will be provided by the district to the complainant
6. The district's procedures and permissible bases for the complainant and respondent to appeal

Appeals

Either party may appeal the district's decision or dismissal of a formal complaint or any allegation in the complaint, if the party believes that a procedural irregularity affected the outcome, new evidence is available that could affect the outcome, or a conflict of interest or bias by the Title IX Coordinator, investigator(s), or decision-maker(s) affected the outcome. If an appeal is filed, the district shall: (34 CFR 106.45)

1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties
2. Ensure that the decision-maker(s) for the appeal is trained in accordance with 34 CFR 106.45 and is not the same decision-maker(s) who reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator
3. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome
4. Issue a written decision describing the result of the appeal and the rationale for the result
5. Provide the written decision simultaneously to both parties

An appeal must be filed in writing within 10 calendar days of receiving the notice of the decision or dismissal, stating the grounds for the appeal and including any relevant documentation in support of the appeal. Appeals submitted after this deadline are not timely and shall not be considered.

A written decision shall be provided to the parties within 20 calendar days from the receipt of the appeal.

The district's decision may be appealed to the California Department of Education within 30 days of the written decision in accordance with BP/AR 1312.3.

Either party has the right to file a complaint with the U.S. Department of Education's Office for Civil Rights within 180 days of the date of the most recently alleged misconduct.

The complainant shall be advised of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal antidiscrimination laws, if applicable.

Remedies

When a determination of responsibility for sexual harassment has been made against the respondent, the district shall provide remedies to the complainant. Such remedies may include the same individualized services described above in the section "Supportive Measures," but need not be nondisciplinary or nonpunitive and need not avoid burdening the respondent. (34 CFR 106.45)

Corrective/Disciplinary Actions

The district shall not impose any disciplinary sanctions or other actions against a respondent, other than supportive measures as described above in the Section "Supportive Measures," until the complaint procedure has been completed and a determination responsibility has been made. (34 CFR 106.44)

For students in grades 4-12, discipline for sexual harassment may include suspension and/or expulsion. After the completion of the complaint procedure, if it is determined that a student at any grade level has committed sexual assault or sexual battery at school or at a school activity off school grounds, the principal or Superintendent shall immediately suspend the student and shall recommend expulsion. (Education Code 48900.2, 48915)

Other actions that may be taken with a student who is determined to be responsible for sexual harassment include, but are not limited to:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education of the student regarding the impact of the conduct on others
4. Positive behavior support
5. Referral of the student to a student success team
6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law

When an employee is found to have committed sexual harassment or retaliation, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

Record-Keeping

The Superintendent or designee shall maintain, for a period of seven years: (34 CFR 106.45)

1. A record of all reported cases and Title IX investigations of sexual harassment, any determinations of responsibility, any audio or audiovisual recording and transcript if applicable, any disciplinary sanctions imposed, any remedies provided to the complainant, and any appeal or informal resolution and the results therefrom
 2. A record of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment, including the district's basis for its conclusion that its response was not deliberately indifferent, the measures taken that were designed to restore or preserve equal access to the education program or activity, and, if no supportive measures were provided to the complainant, the reasons that such a response was not unreasonable in light of the known circumstances
 3. All materials used to train the Title IX Coordinator, investigator(s), decision-maker(s), and any person who facilitates an informal resolution process. The district shall make such training materials publicly available on its web site, or if the district does not maintain a web site, available upon request by members of the public.
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Policy 5145.7: Sexual Harassment

Status: ADOPTED

Original Adopted Date: 05/19/1993 | Last Revised Date: 10/21/2020 | Last Reviewed Date: 10/21/2020

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint is addressed through Title IX complaint procedures or uniform complaint procedures, as applicable, and shall offer supportive measures to the complainant.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed instances of sexual harassment even when the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students
6. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline,

the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

Record-Keeping

In accordance with law, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.



FONTANA UNIFIED SCHOOL DISTRICT

Legal Notice for Pupils and Parents/Guardians

Bullying and Harassment



The Fontana Unified School District prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of a person's disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. This policy applies to all acts related to school activity or school attendance occurring within a District school.

Bullying is defined as any **severe or pervasive** physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils directed toward one or more pupils that has or can be reasonably predicted to have the effect of causing a reasonable pupil to experience a substantially detrimental effect on the pupil's physical or mental health, academic performance, or ability to participate in school activities.

REPORT IT



Any person that has been a victim of, or witnessed bullying or harassment on school grounds, during school activities, or going to and coming from school is highly encouraged to report the incident immediately to an administrator, teacher, or other adult personnel on campus. Students have an option of reporting the incident anonymously through the Bullying/Harassment Complaint form located at the school, or through the We Tip Hotline at 1-855-86-Bully (1-855-862-8559).

INVESTIGATION

The principal or designee shall promptly investigate all complaints of bullying or sexual harassment. The student who filed the complaint shall have an opportunity to describe the incident, present witnesses and other evidence of the bullying or harassment, and put his/her complaint in writing. The school administration shall investigate the accusation and shall determine appropriate action.



TRANSFER REQUEST

A child that has been reported as the victim of a violent offense or bullying as defined by state law is entitled to transfer to another school within or outside the District, under California Education Code 46600 (b). Placement at a requested school is contingent upon space availability. Transfer requests can be obtained at any school site or the Office of Child Welfare and Attendance located at 9680 Citrus Avenue, Building #B Fontana, CA 92335.

Rev. 11/5/2015



Fontana Unified School District

Every Student Successful | Engaging Schools | Empowered Communities

9680 Citrus Avenue • P. O. Box 5090 • Fontana • California 92334-5090 • (909) 357-5000 • www.fusd.net

Nondiscrimination Statement

The Fontana Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment), or bullying based on a person's actual or perceived ancestry, color, disability, race, ethnicity, religion, gender, gender expression, gender identity, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Compliance Officer: Craig Baker, Associate Superintendent, Student Services at 9680 Citrus Avenue, Fontana CA 92335 (909) 357-5000 extension 29194 TitleIX@fusd.net; Title IX Coordinator: Caroline Labonte, Director, Certificated Human Resources, at 9680 Citrus Avenue, Fontana CA 92335 (909) 357-5000 extension 29045 TitleIX@fusd.net; and 504 Coordinator: Lauri Martin, Director, Online Learning and Alternative Programs, at 9680 Citrus Avenue, Fontana, CA 92335 (909) 357-5000, extension 29077 504Coordinator@fusd.net.

El Distrito Escolar Unificado de Fontana prohíbe la discriminación, la intimidación, el acoso (incluyendo el acoso sexual) o acoso escolar basado en lo actual o percibido de una persona como; la ascendencia, el color, la discapacidad, la raza, la etnia, la religión, el género, la expresión de género, la identidad de género, el estado migratorio, el origen nacional, el sexo, la orientación sexual o la asociación con una persona o grupo con una o más de estas características reales o percibidas. Para preguntas o quejas, comuníquese con el Oficial de Cumplimiento de Equidad: Craig Baker, Superintendente Asociado de Servicios Estudiantiles en 9680 Citrus Avenue, Fontana CA 92335, (909) 357-5000, EXT 29194, TitleIX@fusd.net y la Coordinadora del Título IX: Caroline Labonté, Directora de Recursos Humanos Certificados, en 9680 Citrus Avenue, Fontana CA 92335, (909) 357-5000, EXT 29045, TitleIX@fusd.net; y Coordinador de la Sección 504: Lauri Martin, Directora, Programas en Línea y Alternativos, en 9680 Citrus Avenue, Fontana, CA 92335 (909) 357-5000, extensión 504Coordinator@fusd.net.

BOARD OF EDUCATION

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**NOTICE OF PROCEDURAL RIGHTS AND SAFEGUARDS FOR PARENT AND STUDENT RIGHTS
UNDER SECTION 504, THE REHABILITATION ACT OF 1973**

The Rehabilitation Act of 1973, commonly referred to as "Section 504," is a nondiscrimination statute enacted by the United States Congress. The purpose of the Act is to prohibit discrimination and to assure that disabled students have educational opportunities and benefits equal to those provided to non-disabled students.

An eligible student under Section 504 is a student who (a) has, (b) has a record of having, or (c) is regarded as having, a physical or mental impairment which substantially limits a major life activity such as learning, self-care, walking, seeing, hearing, speaking, breathing, working, and performing manual tasks.

Dual Eligibility: Many students will be eligible for educational services under both Section 504 and the Individuals with Disabilities Act (IDEA). Students who are eligible under the IDEA have many specific rights that are not available to students who are eligible solely under Section 504. It is the purpose of this Notice form to set out the rights assured by Section 504 to those disabled students who do not qualify under the IDEA.

The enabling regulations for Section 504 as set out in 34 CFR Part 104 provides parents and/or students with the following rights:

1. You have a right to be informed by the school district of your rights under Section 504. (The purpose of this Notice form is to advise you of those rights) 34 CFR 104.32.
2. Your child has the right to an appropriate education designed to meet his/her individual educational needs as adequately as the needs of non-disabled students are met. 34 CFR 104.33
3. Your child has the right to free educational services except for those fees that are imposed on non-disabled students or their parents. Insurers and similar third parties are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student. 34 CFR 104.33.
4. Your child has a right to placement in the least restrictive environment. 34 CFR 104.34.
5. Your child has a right to facilities, services, and activities that are comparable to those provided for non-disabled students. 34 CFR 104.34.
6. Your child has a right to an evaluation prior to an initial Section 504 placement and any subsequent significant change in placement. 34 CFR 104.35.
7. Testing and other evaluation procedures must conform with the requirements of 34 CFR 104.35 as to validation, administration, areas of evaluation, etc., The district shall consider information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social and cultural background, adaptive behavior, physical or medical reports, student grades, progress reports, parent observations, anecdotal reports, and MAPS/CAASPP scores. 34 CFR 104.35.

8. Placement decisions must be made by a group of persons (i.e., the Section 504 Committee), including persons knowledgeable about your child, the meaning of the evaluation data, the placement options, and the legal requirements for least restrictive environment and comparable facilities. 34 CFR 104.35.
9. If eligible under Section 504, your child has a right to periodic reevaluations, generally every three years. 34 CFR 104.35.
10. You have the right to notice prior to any action by the district regarding the identification, evaluation, or placement of your child. 34 CFR 104.36.
11. You have the right to examine relevant records. 34 CFR 104.36.
12. You have the right to an impartial hearing with respect to the district's actions regarding your child's identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney. 34 CFR 104.36.
13. If you wish to challenge the actions of the district's Section 504 Committee regarding your child's identification, evaluation, or educational placement, you should file a written Notice of Appeal with the district's Section 504 Coordinator (Coordinator of Alternative Education, 9680 Citrus Avenue, Building B, Fontana, CA (909) 357-5000 Ext. 29077) within ten (10) calendar days from the time you received written notice of the Section 504 Committee's action(s). A hearing will be scheduled before an impartial hearing officer and you will be notified in writing of the date, time, and place for the hearing.
14. If you disagree with the decision of the impartial hearing officer, you have a right to a review of that decision by a court of competent jurisdiction. 34 CFR 104.36.
15. On Section 504 matters other than your child's identification, evaluation, and placement, you have a right to file a complaint with the district's Section 504 Coordinator (or designee), who will investigate the allegations to the extent warranted by the nature of the complaint to reach a prompt and equitable resolution.
16. You also have a right to file a complaint with the Office of Civil Rights. The address of the Regional Office which covers California is:

United States Department of Education

Office for Civil Rights, Region IX Old Federal Building

50 United Nations Plaza, Room 239 San Francisco, California 94102



FONTANA UNIFIED SCHOOL DISTRICT

Every Student Successful | Engaging Schools | Empowered Communities

UNIFORM COMPLAINT PROCEDURES (UCP) ANNUAL NOTICE 2023-2024

For stakeholders including students, employees, parents/guardians of its pupils, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The Fontana Unified School District (FUSD) has the primary responsibility for compliance with federal and state laws and regulations. The District has established Uniform Complaint Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees, and the non-compliance of our Local Control and Accountability Plan (LCAP).

The UCP Annual Notice is also available on our website at www.fusd.net.

The district requires that school personnel take immediate steps to intervene when safe to do so when he or she witnesses an act of discrimination, harassment, intimidation, or bullying. The District will investigate all allegations of unlawful discrimination, harassment, intimidation, or bullying against any protected group as identified in Education Code Sections 200 and 220 and Government Code Section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the District, which is funded directly by, or that receives or benefits from any state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

- Accommodations for Pregnant and Parent Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district
- Every Student Succeeds Act
- Local Control and Accountability (LCAP)
- Migrant Education
- Physical Education Instructional Materials
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing

Additionally, any other state or federal education program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by the district.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of FUSD

Fontana Unified School District will post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, and pupils formerly in Juvenile Court now enrolled in the school district.

We advise complainants of the opportunity to appeal an Investigation Report regarding programs within the scope of the UCP to the California Department of Education (CDE).

We advise complainants of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state and federal discrimination, harassment, intimidation, or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

UCP Complaints Regarding State Preschool Health and Safety Issues Pursuant to Section 1596.7925 of the California Health and Safety Code (HSC)

In order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the California *Health and Safety Code (HSC)* a notice shall be posted in each California state preschool program classroom operated in any school in FUSD.

The notice is in addition to this UCP annual notice and addresses parents, guardians, students, and teachers of (1) health and safety requirements under Title 5 of the California *Code of Regulations* (5 CCR) that apply to California state preschool programs pursuant to Section 1596.7925 of the *HSC*, and (2) the location at which to obtain a form to file a complaint.

Contact Information

Complaints within the scope of the Uniform Complaint Procedures are to be filed with the person responsible for processing complaints:

Equity Office
Associate Superintendent, Student Services
9680 Citrus Avenue
Fontana, CA 92335
(909) 357-5000, ext. 29194
TITLEIX@fUSD.net

Title IX Officer
Director, Certificated Human Resources
9680 Citrus Avenue
Fontana, CA 92335
(909) 357-5000, ext. 29194
TITLEIX@fUSD.net

The above contacts are knowledgeable about the laws and programs they are assigned to investigate in Fontana Unified School District.

A copy of the District's UCP policies and procedures is available free of charge at the District Office or on the District website: www.fUSD.net.

Acceptable Use

The following practices are acceptable:

1. Use District provided or personal electronic devices and the Internet to research and complete assigned classroom projects.
2. Use District provided or personal e-mail to send electronic mail to other students and staff members. The purpose of these communications should be educational. This may include collaborating with students, communicating with teachers, or submitting assignments electronically.
3. Ensure account information (i.e. username and password) is used only by the authorized student for an authorized purpose. Student shall not provide access to another individual, either deliberately or through failure to secure his/her access.
4. Student is to store information in his or her District provided storage. This storage is intended for classroom assignments and other school related materials. It should not include personal programs, files, photos, or videos.
5. Be informed that the records and/or e-mails of students that are maintained, sent, or received on any personal device that is being used for school purposes may be subject to disclosure pursuant to a subpoena or other lawful request.

Unacceptable Use

The following practices are prohibited:

1. Logging in for another student or user. All users must login under their own username and password.
2. Accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, hateful, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political belief.
3. Bullying, harassing, intimidating, or threatening other students, staff, or other individuals ("cyberbullying").
4. Disclosing, using, or sharing personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person.

5. Downloading, copying, otherwise duplicating, and/or distributing copyrighted materials (including music or videos) without the specific written permission of the copyright owner is a violation of U.S. Copyright Laws.
6. Copying the work or ideas of another person, including copying from printed sources or downloading material from the Internet, and representing it as your own without properly citing all sources.
7. Other prohibited usage of Information Systems includes:
 - a. Bypassing the District Internet filtering system.
 - b. Use of District Information Systems to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law.
 - c. Intentionally seeking information on, obtaining copies of, or modifying the files, data, and/or passwords belonging to other users.
 - d. Hate mail, chain letters, harassment, discriminatory remarks, profanity, obscenity, and other offensive, antisocial behaviors.
 - e. Accessing of social networks, such as, but not limited to, Facebook.
 - f. Disruptive use of systems by others. Hard ware and/or software shall not be destroyed, modified, or abused in any way.

Consequences for Violations

Violations of the law, Board policy, or this agreement may result in revocation of a student's access to District Information Systems and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

Disclaimer

The District is not responsible for any damages students may suffer, including loss of data resulting from delays, non-deliveries, or service interruptions caused by student's own negligence, errors or omissions.

Resources for Parents/Guardians

Net Cetera booklet "Chatting with Kids About Being Online" available online at <http://www.fusd.net/departments/Technology/security/parents.stm>.

Tips for Protecting Kids Online available online at <https://www.onguardonline.gov/topics/protect-kids-online>.

Privacy and Internet Safety for Parents available online at <https://www.common Sense media.org/privacy-and-internet-safety>.

Fontana Unified School District

Student Acceptable Use Agreement

Grades 6-12



www.fusd.net

Student Acceptable Use Agreement

Grades 6-12

Signature Form

LARK

Legal, Appropriate, Responsible, Kind

Each student who is authorized to use District Information Systems and his/her parent/guardian shall sign this Acceptable Use Agreement on a yearly basis as an indication that they have read and understand the agreement.

Student Agreement

I understand that I will only be able to use District Information Systems if I follow the above rules.

Student Full Name (Printed)

Student Signature

Student I.D. Number

Date

Parental Agreement

As a parent or guardian of the above-named student, I have read, understand, and agree that my student shall comply with the principles outlined by LARK in the terms in the above Acceptable Use Agreement. By signing this Agreement, I give permission for my student to use District Information Systems and/or to access the school's computer network and the Internet. I agree to release from liability, indemnify, and hold harmless the school, district, and district personnel against all claims, damages, and costs that may result from my student's use of District Information Systems or the failure of any technology protection measures used by the District. Further, I accept full responsibility for supervision of my student's use of his/her access account if and when such access is not in the school setting.

Parent/Guardian Name (Printed)

Parent/Guardian Signature

Parent/Guardian E-mail Address

Date

*This signed form will be entered into Q and kept in the student's cumulative folder.

Fontana Unified School District

Student Acceptable Use Agreement

Grades 6-12

LARK

Legal, Appropriate, Responsible, Kind

The Fontana Unified School District (District) supports instruction through the use of technology to provide students with access to people and material from all over the world. The District believes that information and interaction promotes educational excellence that is consistent with the goals of the District. To this end, the Board of Education encourages the responsible use of computer, telephone, and other electronic systems and resources (Information Systems) including the Internet, in support of the mission and goals of the District and its schools. The District complies with federal and state laws including, but not limited to, the Children's Internet Protection Act (CIPA), Neighborhood Children's Internet Protection Act (NCIPA), and Children's Online Privacy Protection Act (COPPA).

The District expects all students to use Information Systems, including the Internet, responsibly in order to avoid potential problems and liability. Efforts are taken to protect students from inappropriate materials, but it is impossible to completely protect students from material that is not consistent with District goals. The District may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

The use of District Information Systems is a privilege, not a right. This privilege may be withdrawn if it is not used responsibly. Each student who is authorized to use District Information Systems and his/her parent/guardian shall sign this Acceptable Use Agreement (AUA) on an annual basis as an indication that they have read and understand the agreement.

Rights and Responsibilities

It is the policy of the District to maintain an environment that promotes ethical and responsible conduct of Information Systems activities by students. Accordingly, the District recognizes its legal and ethical obligation to protect the well-being of students and employees in its charge. To this end, the District retains the following rights and recognizes the following obligations:

1. To monitor usage and log network activity to determine, from time to time, whether specific uses of Information Systems are consistent with Board Policy 4040 and this AUA. Monitoring consists of the following:
 - a. Real-time monitoring of Internet, web, e-mail, and network activity and/or maintaining a log for later review.
 - b. Inbound and outboard District electronic mail for viruses and/or offensive material.
2. To provide guidelines and make reasonable efforts to train students in acceptable use policies and practices.
3. To remove user access to Information Systems for violation of District policy.
4. To prosecute criminal violators to the fullest extent of the law.

LARK provides general principles and guidelines that students are expected to follow:

Legal: Respect copyright laws by copying text, pictures, music, and videos only with permission, and by citing where the materials were found. Permission must be obtained before taking pictures or videos of others. Illegally copied or downloaded software, files, pictures, music, videos, or games may not be used on any District computer, nor may the Information Systems including the Internet be used for any illegal purpose.

Appropriate: District Information Systems are to be used for educational purposes, and only appropriate words and images may be used and viewed. If inappropriate materials are viewed or received, it is the responsibility of the recipient to delete them. The guidelines set forth in this AUA should be followed at all times.

Responsible: Diligent care should be taken with all hardware, systems settings (including shared computer screensavers or system files), and software, so as to prevent damage, changing, or misuse, whether intentional or not. Personal information and passwords must be kept private.

Kind: Using District Information Systems including the Internet does not change our obligations to be kind to one another. Do not use the computer or Internet to tread on the rights or feelings of others when communicating online. Be polite and kind when using online communications, and tell an adult if you observe misuse of online communication that might be harmful to you or to others.



FONTANA UNIFIED SCHOOL DISTRICT

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Fontana Unified School District

Williams Complaint Classroom Notice

Notice to Parents, Guardians, Pupils, and Teachers

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.

There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

3. Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.
4. A complaint form may be obtained at the school office, district office, or downloaded from the school's Web site at www.fusd.net. You may also download a copy of the California Department of Education complaint form in English and in other languages from the following Web site: <http://www.cde.ca.gov/re/cp/uc/ucpmonitoring.asp>